

**AGENDA**

Items Title	Method	Speaker
<b>Introduction</b>		
1. Welcome and Apologies	Verbal	Chair
2. Minutes & Actions of the Previous Meeting & Matters Arising	Paper	Chair
3. Declarations of Interest	Verbal	All
4. Urgent items / Announcements	Verbal	All
<b>Business items</b>		
5. MIPIM Cannes planning	Verbal	Andy Gates
6. Porto/Sao Paulo feedback	Presentation	Lee Viney
7. Exporting for Growth Programme (a) India research (b) EGS delivery (c) Growth Hub Export Co-ordinator	Presentation	Philip Kelly
8. Growth Hub Narrative and Messaging Research	Presentation	John Till (Thinking Place)
9. Growth Hub Performance Dashboard	Presentation	David Grimes
10. Science & Innovation Audit Implications for the Board	Paper	David Campbell-Molloy
<b>Updates</b>		
11. SPOKE Update (including TechTown update)	Paper	Andy Gates
<b>Actions &amp; Forward Planning</b>		
12. Agree actions & Summary for Resolution Log	Verbal	Chair
13. Forward Plan <ul style="list-style-type: none"> <li>• December paper deadlines</li> </ul>	Verbal	Andy Gates
14. AOB (a) Digital Action Plan Steering Group (volunteer for BGEB lead)	Verbal	All

**DATE OF NEXT MEETING – 10<sup>th</sup> January 2017**