

BUSINESS GROWTH EXECUTIVE BOARD
Date: 21st February 2017
Venue: Meeting Room 2, Broad Street West, Sheffield
Time: 2:00 – 4:00pm



AGENDA

Items	Title	Method	Speaker
Introduction			
1.	Welcome and Apologies	Verbal	Chair
2.	Minutes & Actions of the Previous Meeting & Matters Arising	Paper	Chair
3.	Declarations of Interest	Verbal	All
4.	Urgent items / Announcements	Verbal	All
Business items			
5.	Digital Action Plan	Presentation	Lee Viney
6.	US Aircraft Manufacturer	Presentation	Kevin Bennett/Nik Hamilton
Updates			
7.	Investment and Trade Plan	Paper	Mark Lynam/Rachel Clark
8.	SPOKE Update	Paper	Lee/Dave/Dave
Actions & Forward Planning			
9.	Agree actions & Summary for Resolution Log	Verbal	Chair
10.	Forward Plan	Verbal	Mark Lynam
11.	AOB	Verbal	All
DATE OF NEXT MEETING – 4th April 2017			