

**SCR INFRASTRUCTURE EXECUTIVE BOARD**

**26<sup>th</sup> FEBRUARY 2016**

**AMP, WAVERLEY, ROTHERHAM**

<b>No.</b>	<b>Item</b>	<b>Action</b>
1	<p><b><u>Welcome and Apologies</u></b></p> <p>Present:</p> <p><u>Board Members</u>            Mayor Ros Jones - Doncaster MBC, CHAIR            Martin McKervey - Nabarro (LEP)            Chris Scholey – Doncaster Bassetlaw NHS Foundation Trust (LEP)            Neil Taylor - Bassetlaw DC</p> <p>Apologies were received from Board Members Cllr John Burrows, (Chesterfield BC) and John Mothersole (Sheffield CC)</p> <p><u>In Attendance</u>            Amy Harhoff - SCR Executive Team            Neal Byers - SCR Executive Team            Dave Allatt - SCR Executive Team            Veena Prajapati - SCR Executive Team            Alison Westray-Chapman - North East Derbyshire DC            Neil Johnson - Chesterfield BC            Ben Morley - Sheffield CC            Peter Dale – Doncaster MBC            Matt Gladstone - Barnsley MBC            Paul Woodcock - Rotherham MBC            Craig Tyler - Joint Authorities Governance Unit</p>	
	<p><b>Chair's Announcement</b></p> <p>The Chair informed the Board that Amy would soon be leaving the SCR Executive Team to take up a new post at TfN. Everyone wished Amy well for the future and requested their thanks be placed on record for all her support for the Board.</p>	
2	<p><b><u>Declarations of Interest</u></b></p> <p>None noted</p>	

3	<p><b><u>Urgent Items / Announcements</u></b></p> <p>None received</p>	
4.1	<p><b><u>Integrated Infrastructure Plan - Endorsement</u></b></p> <p>Amy provided the Board with a précis of milestone dates until November 2016 for the development, launch and implementation of the SCRIP:</p> <ul style="list-style-type: none"> <li>• 11th March - SCRIP final draft to be considered at IDG</li> <li>• 14th March - SCRIP final draft to be presented to the CA for endorsement</li> <li>• 31st March - SCRIP final draft to be presented to the LEP for endorsement</li> <li>• <b>April 16 - Final draft to have been agreed by all</b></li> <li>• May - Jun - Commissioning of proposals</li> <li>• Jul - Aug - call for and sifting of early expressions of interest</li> <li>• Aug-Oct - Programme appraisal</li> <li>• Nov - Agree prioritised programme</li> <li>• Dec - Agree detailed capital programme for SCR infrastructure projects</li> </ul> <p>It was noted that this process will include a review / appraisal of the technical tools employed e.g. the FLUTE model to ensure these are performing as expected.</p> <p>It was agreed that a workshop for IEB members should be convened before the next IEB meeting to review the draft in detail.</p> <p><b>Action: Amy to arrange</b></p> <p>Members questioned whether the proposed timescales were realistic. It was suggested these will be challenging but, based on the SCRIP experience, achievable.</p> <p>Members also noted the need to ensure these timescales aren't overly predicated on available staff resources in the districts, which it was suggested are increasingly scarce.</p> <p>It was recognised that a draft timetable needs to be put in place to help progress the work.</p> <p>It was suggested that the timetables don't provide enough time to engage private sector investors / developers who might be looking to partner on projects but will need longer times to</p>	AH

	consider and develop their proposals.	
4.2	<p><b><u>Integrated Infrastructure Plan – Summit Events</u></b></p> <p>A report was received to update the Board on the proposed plans for hosting a Sheffield based and a separate London based IIP Summit events.</p> <p>It was noted that the SCR IIP is a high profile strategic document, aimed at stimulating the conditions for growth and suggested that as the SCR will be the first area outside of London to adopt a plan of this kind and so marketing this is critical.</p> <p>It was confirmed that the Sheffield Summit event will take place at a city centre venue, TBC, and will focus on bringing together Local Authority partners, relevant/ engaged businesses, and Infrastructure providers, relevant/ engaged Third sector representatives and National bodies such as HS2, DFT, TfN and Environment agency. Potential guest speakers are currently being approached for both events including Lord Adonis.</p> <p>Members suggested that the ‘TBC’ gives off the wrong message and needs to be sorted as quickly as possible. It was suggested that a prominent location, linked to one of the infrastructure ambitions, should be used.</p> <p><b>Action: ALL to propose ideas to Amy</b></p> <p>It was noted that Nabarro’s, 125 London Wall office has been offered for the London Summit event with the focus of the event being to engage with MPs, SCR relevant/ engaged Investors, DTF and the National Infrastructure Committee members.</p> <p>It was suggested that the expectations of the ‘international platform’ need to be recognised. This might include the need for longer lead in times.</p> <p>It was agreed that a task and finish group is needed to oversee arrangements for the London event.</p> <p><b>Action: Amy to establish with IDG’s assistance</b></p> <p>It was noted that a budget of £30,000 will be requested from the 2016/17 budget, devolved to the SCR Exec Team Head of Paid Service to operationalise the events. This budget will include the cost of delivering the events, production of a summary 1-minute-long IIP video and glossary 4 page IIP summary document</p>	<p><b>ALL</b></p> <p><b>AH</b></p>

	<p><b>RESOLVED, that the Board members' note plans for the IIP Summit events (with comments).</b></p>	
<p><b>5</b></p>	<p><b><u>CIAT Business Case Recommendations</u></b></p> <p>A report was received requesting the Board endorse the CIAT recommendations in respect of the Olympic Legacy Park, and the Worksop and Vesuvius schemes, and requesting agreement for the receipt of recommendations for BRT North outside standing orders.</p> <p>Members questioned a number of matters in relation to these schemes and requested more background and financial to information to help inform these decisions.</p> <p><b>RESOLVED, that the Board Members:</b></p> <ol style="list-style-type: none"> <li><b>1. Defer a decision on the recommendations for the Olympic Legacy Park, pending the receipt of more supporting information to the next meeting</b></li> <li><b>2. Agree to take a decision on the Worksop and Vesuvius scheme by email, pending the receipt of more supporting information</b></li> <li><b>3. Decline the recommendations to progress BRT North outside the meeting using written procedures and request the matter be brought formally before the next meeting.</b></li> </ol>	
<p><b>6</b></p>	<p><b><u>SCRIF Programme Update</u></b></p> <p>A report was received requesting the Board note the SCRIF programme update to agree the change control recommendations to inform the further development of the Programme.</p> <p>It was reported that the SCRIF programme is maturing well with 4 Schemes having achieved Award of Contract so far and 5 schemes expected to achieve Award of Contract this quarter. A process review has also been undertaken to identify opportunities to speed up the business case process. It was reported that the main conclusion from this review was a recommendation to undertake contract negotiations as early as possible to ensure once approval is given the contract can be signed. This recommendation has been implemented.</p> <p>The report included a summary table of all the current status of all SCRIF projects and the forecast delivery milestones.</p>	

	<p><b>RESOLVED, that the Board members note the programme update, agree the changes to the programme (as set out in section 3.3-3.9) and agree the proposal for scheme reviews to be undertaken by the Board going forward.</b></p>	
7	<p><b><u>SCR IEB Business Plan 2016/17</u></b></p> <p>A paper was presented to provide the final draft of the Infrastructure Executive Board Business Plan 16/17 for discussion and recommending its inclusion in the composite SCR CA/ LEP 16/17 Delivery Plan.</p> <p>Members discussed the need to now see the various thematic Business Plans collectively to get a better understand of any overlaps to be addressed and synergies to be exploited. It was noted that an all-Leaders workshop is planned for mid-March to commence this work.</p> <p><b>RESOLVED, that the Board endorse the recommendation of the Plan in the composite SCR CA / LEP 16/17 Delivery Plan and note the updated activity and resourcing implications.</b></p>	
8	<p><b><u>Minutes of the Previous Meeting</u></b></p> <p><b>RESOLVED, that the minutes of the previous meeting held on 15<sup>th</sup> January are agreed to be an accurate record of the meeting</b></p>	
9	<p><b><u>Any Other Business</u></b></p> <p>i) <u>Sir John Armitt</u> Members were advised that Sir John Armitt, one of the NIC Commissioners is visiting the region om 11th March. It was suggested this would be a good opportunity to raise the SCR profile.</p> <p>ii) <u>Northern Powerhouse Conference</u> It was reported that yesterday's conference was fairly 'transport-heavy' and SCR got good coverage in discussions.</p> <p>The Board members discussed the advances other Northern regions are making in attracting foreign investors. It was suggested SCR should consider whether it is placed to make such progress.</p> <p><b>Action: Amy to discuss with Rachel Clark</b></p>	<b>AH</b>
13	<b><u>Date of the Next Meeting</u></b>	

	22 <sup>nd</sup> April – AMP, Waverley Rotherham, 10.00am	
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