

**SCR INFRASTRUCTURE EXECUTIVE BOARD**

**26<sup>th</sup> AUGUST 2016**

**BROAD STREET WEST, SHEFFIELD**

<b>No.</b>	<b>Item</b>	<b>Action</b>
1	<p><b><u>Welcome and Apologies</u></b></p> <p>Present:</p> <p><u>Board Members</u> Cllr John Burrows, Chesterfield BC - CHAIR John Mothersole, Sheffield CC</p> <p>Apologies were received from Board Members Mayor Ros Jones, Doncaster MBC, Neil Taylor, Bassetlaw DC, Martin McKervey - Nabarro / LEP and Chris Scholey, Doncaster Bassetlaw NHS Foundation Trust / LEP</p> <p><u>Also in Attendance</u> Matthew Southgate, CBC Ed Highfield, SCC Mark Lynam, BMBC Julian Cosgrove, NEDDC Julie Hurley, SCR Executive Team Dave Allatt, SCR Executive Team Veena Prajapati, SCR Executive Team Mel Dei Rossi, SCR Executive Team Neil Firth, DMBC Paul Wilson, DDDC Tim O'Connell, RMBC Ben Morley, SCC Tony Corby, SCR Executive Team Craig Tyler, Joint Authorities Governance Unit</p>	
2	<p><b><u>Declarations of Interest</u></b></p> <p>As Leader of the sponsoring Authority, Cllr Burrows declared in interest in the SCRIF scheme to be considered at item 4 (Chesterfield Waterside) and took no part in the ensuing discussion. John Mothersole took the Chair for this item.</p>	
3	<p><b><u>Urgent Items / Announcements</u></b></p>	

	None received	
4	<p><b><u>SCRIF Business Cases – Chesterfield Waterside</u></b></p> <p>A report was received asking the Board to consider the recommendations to progress the Chesterfield Waterside scheme business cases to Full Approval and endorse the entering into funding agreements at a cost of £2.7m.</p> <p>It was noted that in line with the Sheffield City Region Single Assurance Framework this project has been through a process of technical Appraisal, utilising where necessary external support, and consideration by a Panel of Offers representing the SCR Statutory Officers culminating in the recommendations presented for endorsement of the Executive board prior to seeking approval from the CA.</p> <p>It was reported that the various legal and financial related issues raised by members at previous IEB meetings have all been satisfactorily addressed and officers have recommended entering into the funding agreement.</p> <p><b>RESOLVED, that the Board:</b></p> <p><b>1. Endorse progression of Chesterfield Waterside to Full Approval and Award of Contract at a cost £2.7m to SCR CA subject to the conditions set out in the Project Approval Summary Table (attached at Appendix 1 to the report), noting that endorsement of this recommendation is subject to consideration and approval by the SCR CA.</b></p>	
5	<p><b><u>Q1 Performance Update</u></b></p> <p>The Board was presented with the Q1 Performance dashboard for SCRIF programme performance.</p> <p>It was noted that 6 changes have been reported this cycle, 2 of which (from one project) require endorsement from the IEB and approval at the CA.</p> <p>It was noted that a number of changes to the SCR spend profile have been made since the budget was agreed in March 2016 and it is proposed to accept these changes as the new baseline to monitor changes against.</p> <p>It was noted that at Q1 the expected spend profile is indicating a considerable shortfall of spend at year end (across all Policy areas) and to mitigate this the CA have approved an early</p>	

commissioning call (see item 7).

It was noted that to improve the progression of projects already in the programme the CA have approved a package of measures including the introduction of early access to development funds.

Members welcomed the information presented and recognised the importance of accurate monitoring, noting this is predicated on all scheme promoters providing the information asked of them.

Consideration was given to whether additional resources might be needed to help progress schemes 'stuck' at outline business case stage. It was noted there are a variety of reasons why schemes don't progress against profile.

Members were advised of a spend profile change request for the M1 J36 scheme. This was agreed.

As a basis for recording and reporting all future spending profile changes, it was agreed that the current spend profile (as at the end of Q1) should be used as the baseline for future change requests.

Members discussed the competing ways that scheme can come to the fore, either through SCRIF, mini-Commission, early commissions etc. and suggested the goal needs to be a long list of pipeline projects all ready to make use of funding when it becomes available.

**RESOLVED, that the Board:**

- 1. Note the position of the SCRIF Programme at the end of Q1.**
- 2. Note the commentary relating to the red flags presented in respect of various schemes.**
- 3. Endorses the change request to the spend profile and completion date for M1 J36**
- 4. Endorse the programme changes presented at Appendix 5 to the report and endorse the position presented in the SCR funding profile at Appendix 7 as the new baseline.**
- 5. Note the opportunities presented for the early commissioning of schemes in 2016/17.**

	<p><b>6. Note the introduction of a package of measures including the introduction of early access to development funds.</b></p>	
<p><b>6</b></p>	<p><b><u>Local Growth Fund 2015/16 Lessons Learnt</u></b></p> <p>A report was presented to provide members with details of the lessons learnt exercise undertaken in respect of the 2015/16 Local Growth Fund (LGF) programme.</p> <p>It was noted this exercise identified a number of issues that require addressing during the ongoing delivery of the programme and a series of recommendations have been proposed to address these issues including the appointment of a senior project officer in the Exec Team to assist promoters of infrastructure schemes.</p> <p><b>RESOLVED, that the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Note the headline issues highlighted by the lessons learnt exercise.</b></li> <li><b>2. Note and endorse the recommended actions proposed to address these issues.</b></li> </ol>	
<p><b>7</b></p>	<p><b><u>Infrastructure Pipeline Prioritisation Update</u></b></p> <p>A paper was presented to inform the Board of the CA's decisions to sign off the Integrated Infrastructure Plan (SCRIIP) and introduce a process to invite early commissioning calls with a focus on SCR's strategic priority areas and a separate call for schemes to accelerating housing.</p> <p>Members were also provided with the timeline for progressing the early commission. It was noted this will be agreed at the next CEX meeting.</p> <p>It was noted an Expression of Interest form is in production and will be used to capture information in respect of potential schemes.</p> <p>Scheme promoters will be asked to provide Mel with an early indication of submission intentions to ensure CIAT is appropriately geared up to undertake the assessment process.</p> <p>Members again questioned the issue of schemes having various routes to endorsement and suggested the prioritisation of schemes that can 'deliver quickly' shouldn't become the norm.</p>	

	<p>It was reiterated that early commission schemes must spend in 2016/17.</p> <p><b>RESOLVED, that the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Notes that the SCR Integrated Infrastructure Plan (IIP) has been signed off and will now be formatted for publication.</b></li> <li><b>2. Notes that SCR will bring forward an early commissioning call for schemes that are part of the SCR Local Enterprise Partnership strategic prioritised schemes.</b></li> </ol>	
<p><b>8</b></p>	<p><b><u>Strategic Tools for Prioritisation and Appraisal</u></b></p> <p>A paper was received seeking the Board’s endorsement for SCR to develop a Business Case to update its strategic modelling tools for prioritisation and appraisal.</p> <p>It was noted a need has been identified across multiple themes and the work is key to progressing schemes through the SCR Assurance Framework. This is an essential part of the process required to test the Value for Money of schemes at the development stage.</p> <p>It was noted that following agreement to this approach by the SCR Combined Authority, the Business Case will be subject to SCR prioritisation in line with the SCR Single Assurance Framework.</p> <p>It was noted the relevant SCR Executive Boards (Transport, Infrastructure &amp; Housing) are asked to endorse the development of a Business Case for an update to their strategic testing tools and associated datasets. The strategic testing tools are required across multiple themes in order to ensure the effective prioritisation and appraisal of schemes which are funded via the SCR single pot. It is proposed that this work will be delivered in phases, with clear opportunities to use common tools and datasets across the three areas of activity:</p> <ul style="list-style-type: none"> <li>• Transport: There is a pressing need to upgrade the transport component to harness the potential of the SCR Large Local Majors bid. A compliant model is required to allow progression of major transport schemes through the SCR Assurance Framework as well as the Department for Transport’s Large Majors Competition.</li> <li>• Infrastructure: More sophisticated testing tools are required to develop the next SCR infrastructure pipeline, informed by the SCR Integrated Infrastructure Plan.</li> <li>• Housing: The development of the next SCR</li> </ul>	

	<p>infrastructure pipeline needs to ensure that at a SCR-level we have effective tools in place to prioritise and appraise a range of housing projects/ interventions. Ahead of this, early work needs to be undertaken to support the SCR 'early commission for housing growth'. The Executive Boards are asked to endorse the development of a Business Case following the SCR Single Assurance Framework procedures, for an updated suite of testing tools/ associated data. The Business Case to be submitted will set out the need to bring this work forward in phases, as opportunities arise and in line with changes to national guidance/ best practice.</p> <p>Members recognised the perpetual issue of modelling data costs and requested digital approaches to data refresh be explored to keep costs manageable.</p> <p><b>RESOLVED, that the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Note the importance of developing robust tools/ datasets to prioritise and appraise a range of housing investments and interventions.</b></li> <li><b>2. Endorse the development of a Business Case for the development of strategic testing tools in support of the Sheffield City Region's housing ambitions.</b></li> </ol>	
9	<p><b><u>Enterprise Zone Development Fund</u></b></p> <p>A paper was presented seeking approval for an amendment to be made to the original scope of the Enterprise Zone Development Fund to ensure that delays in confirming formal designation of 60 ha of SCR Enterprise Zone do not holdback commercial development and applications for the EZ Development Fund.</p> <p>It was noted work will be undertaken to refresh the EZDF Business Case ahead of its progression through the assurance and appraisal processes. There is also an intention to convene a meeting of the EZ Board.</p> <p><b>RESOLVED, that the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Endorses the proposal that the EZ Development Fund be available to the existing EZ and associated sites, namely the 8 sites granted temporary EZ status currently subject to formal approval of the business case by all local partners and successful progression of the scheme through the approved SCR SAF.</b></li> </ol>	

10	<p><b><u>Infrastructure Executive Board Minutes</u></b></p> <p><b>RESOLVED, that the minutes of the IEB meeting held on 15<sup>th</sup> July are agreed to be an accurate record.</b></p>	
11	<p><b><u>Items for Combined Authority – 12<sup>th</sup> September</u></b></p> <p>It was noted a paper recommending the Business Case for Chesterfield Waterside will be presented to the CA for resolution.</p>	
12	<p><b><u>Any Other Business</u></b></p> <p>1. <u>Northern Powerhouse Investment Pitchbook Refresh</u> The Board was informed that the Department for International trade (formerly UKTI) have launched an initiative to refresh the above document.</p> <p>Timetables are short and each NPH City Region will be asked to submit 4 schemes for inclusion.</p> <p>The intended launch is mid-November and the target audience will be Chinese investors.</p> <p>The make the process less onerous, the Board recommended the advancement of schemes already assigned sub-regional importance (RHADS, AMID, HS2 connectivity etc.) rather than asking all LAs to submit ideas. It was suggested this approach helps demonstrate the joined-up cohesive nature of SCR partnership working.</p> <p><b>Action: Tony to ensure Nigel Knowles and Steve Houghton are supportive of this approach</b></p> <p>2. <u>Dave Allatt</u> The Board was informed this would be Dave’s last meeting ahead of him taking up the new post of Transport manager in Cambridge.</p> <p>Everyone wished Dave well for the future and thanked him for his efforts and support for the Board.</p>	TC
13	<p><b><u>Date of the Next Meeting</u></b></p> <p>7<sup>th</sup> October – Broad Street West, Sheffield, 10.00am</p>	