

SKILLS, EMPLOYMENT AND EDUCATION EXECUTIVE BOARD

Date: Thursday 14 July 2016

Venue: 11 Broad Street West, Sheffield

Time: 8.30 am

AGENDA

Item	Subject	Method	Lead	Page
	<u>Introduction</u>			
1	Welcome and Apologies	Verbal	Chair	
2	Minutes & Actions of the Previous Meeting	Paper	Chair	1 - 10
3	Declarations of Interest	Verbal		
4	Urgent items / Announcements	Verbal		
	<u>Business items/Discussion items</u>			
5	Performance Dashboard	Paper	C Bowie	11 - 40
6	Rotherham HE Centre Skills Capital Business Case	Paper	C Bowie	41 - 56
7	Economic Shocks in SCR	Paper	C Bowie	57 - 58
	<u>Actions & Forward Planning</u>			
8	Agree Actions	Verbal	Chair	
9	Agree Items for Combined Authority - 1st August 2016	Verbal	Chair	
10	Any Other Business			

DATE OF NEXT MEETING - 25th AUGUST 2016

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SCR SKILLS EXECUTIVE BOARD

21st APRIL 2016

BROAD STREET WEST, SHEFFIELD

No.	Item	Action
1	<p><u>Welcome and Apologies</u></p> <p>Present:</p> <p><u>Board Members</u> Nigel Brewster, Brewster Pratap / LEP Vice Chair, CHAIR Julie Kenny, Pyronix / LEP Dorcas Bunton, DDDC Jo Miller, DMBC</p> <p>Apologies were received from Board Members: Cllr Ann Syrett, BoDC and Cllr Chris Read, RMBC</p> <p><u>In Attendance / Advisory Members</u> Tony Tweedy, Sheffield CC Conor Moss, SHU Melanie Ulyatt, One to One Simon Perryman Dan Fell, Doncaster CoC Ruth Adams, SCR Executive Team Claire Bowie, SCR Executive Team Tom Smith, Barnsley MBC Stuart Cutforth, Chesterfield College Paul Jagger, TRC Craig Tyler, Joint Authorities Governance Unit</p>	
2	<p><u>Minutes of the Previous Meeting</u></p> <p>The minutes of the previous meeting held on 25th February January were agreed to be an accurate record.</p> <p>The following matters were noted as arising:</p>	
3	<p><u>Declarations of Interest</u></p> <p>Board and advisory members noted a number of general, minor, non-pecuniary declarations relating to the agenda items. These were taken into account during discussions and decision making.</p>	

	<p>It was suggested that members' engagement with the Board is essentially due to their benevolent interests is helping initiatives succeed.</p>	
4	<p><u>Urgent Items / Announcements</u></p> <p>No urgent items were requested.</p>	
5	<p><u>Devolution of Employment Programmes</u></p> <p>Members were provided with a presentation on Devolution Employment Pilot (DEP) and Work and Health Programme (WHP), and asked to provide comment and steer on a number of important matters.</p> <p>Action: Claire to circulate the presentation</p> <p>Members were reminded that the Devolution Deal introduces the opportunity to develop a pilot initiative to help identify those at risk of unemployment at an earlier stage in their claim.</p> <p>It was noted that an outline business case will be developed with senior DWP officials. The business case will need ministerial approval.</p> <p>It was noted that a similar initiative called 'Hype' is operating in Bristol, and may provide some useful examples of how the pilot might operate.</p> <p>Regarding the Work and Health Programme, members were advised this is a national programme designed to support claimants with health conditions and disabilities and the long term unemployed. Negotiations have commenced with DWP on the co-design principles shaped by SCR and potential ESF investment.</p> <p>It was noted that the draft governance plans for the 2 initiatives suggest the creation of overseeing Boards. However, members requested that if possible, the creation of additional Boards be avoided.</p> <p>It was noted that the timescales are challenging, with the pilot having an anticipated live date of April - June 2017, and October - December 2017 for the WHP.</p> <p>Members were advised of the key risks identified for both programmes.</p> <p>Members asked if the SCR Exec Team has the capacity to deliver these, and the numerous other initiatives already being delivered or in the pipeline.</p> <p>The Board discussed the need for genuine decision-making</p>	<p>CB</p>

	<p>devolution, rather than cloaked decentralisation.</p> <p>It was noted that the Devolution Employment Pilot draft business case needs to be submitted before the next Executive Board meeting along with SCR Work & Health Programme asks, with responsibility to do so held by the Head of Paid Service.</p> <p>RESOLVED, that the Board Members:</p> <p>1. Agree to delegate decision making (and the responsibility to submit business cases) on the SCR Pilot and Work and Health Programme to the Head of Paid Service, acting in conjunction with the lead Chief Executives.</p> <p>2. Will receive updates regarding the programmes progression.</p>	
6	<p><u>SCR Education Initiative</u></p> <p>A paper was received requesting the Board’s consideration of the scope and commissioning of a SCR Education Initiative, taking into account emerging national policy and the local activity already underway.</p> <p>Members were informed that at the SCR Chief Executive’s meeting held 6th April 2016 a paper developed by the Universities, outlining a proposal to commission a SCR Education Initiative, was discussed (attached at Annex A to the report). This will be a joint initiative between the Local Authorities and the Universities.</p> <p>It was noted that the CEX agreed that this paper should be brought to the SCR Skills Executive Board for further discussion about how such a proposal should be developed in the City Region.</p> <p>In discussion, it was noted that support for this undertaking is not unanimous, with some suggestions being made that this risks throwing the education system into disarray.</p> <p>It was noted that the support of the private sector and also the schools themselves will be essential. It was suggested that a robust proposition should be developed first to engender discussions and enable the merits of this undertaking to be collectively supported.</p> <p>It was suggested this initiative will require the ‘SCR’ to determine whether it has an official position on a number of issues e.g. academisation.</p> <p>It was suggested this work needs to be part of an ‘end to end’ skills system.</p> <p>Action: Conor, Tony and Tom to represent SEB’s position on this matter leading the development of this proposal with appropriate stakeholders including Directors of Children’s Services.</p>	

	<p style="text-align: center;">RESOLVED, that the Board Members</p> <p>1. Note the details of the commission</p>	<p style="text-align: center;">CM/TT/TS</p>
<p>7</p>	<p><u>SCR Independent Review of Post-16 Curriculum</u></p> <p>A report was received requesting the Board’s consideration and endorsement of commissioning of an independent curriculum review of all post 16 education institutions in SCR.</p> <p>Members were informed that whilst the original ABR process, as set out by Government, intended to include detailed curriculum analysis of all post 16 education institutions in SCR, in practice the review has only completed high level analysis of institutions in scope of the review.</p> <p>Therefore in order for the SCR CA to effectively commission future skills provision against economic need (e.g. Adult Education Budget) and for institutions to effectively curriculum plan in the medium to long term, it is proposed that an independent curriculum review of all post 16 education institutions in SCR is commissioned upon conclusion of the ABR and to include FE Colleges, Sixth Form Colleges, private training providers, Local Authorities and School Sixth Forms.</p> <p>It was agreed that (as a lesson learnt from the ABR process) this needs to clearly outline the potential benefits of any changes to engender universal buy in to the process.</p> <p>It was agreed that the overlap with the D2N2 area needs to be explored.</p> <p>Action: Melanie to circulate further information regarding activity in the D2N2 area.</p> <p>It was agreed that the Regional Schools Commissioner needs to be engaged.</p> <p>It was noted that the usage of the term ‘merger’ in relation to the relationship between Chesterfield College and Derby College is incorrect and should read ‘collaboration’.</p> <p>It was confirmed that appropriate safeguards will be put in place to permit the collation and usage of data.</p> <p>RESOLVED, that the Board Members:</p> <ol style="list-style-type: none"> 1. Endorse the commissioning of an independent review of all post-16 curricula across SCR. 2. Agree this initiative needs to be ‘owned’ by the CA, rather than SEB, due to its strategic nature. 	<p style="text-align: center;">MU</p>

8	<p><u>SCR Institute of Technology</u></p> <p>A paper was presented asking the Board to endorse an initial submission to Government on the establishment of one or multiple Institutes of Technology (IoT) in the Sheffield City Region.</p> <p>It was reported that the Government has set aspirations to create a series of Institutes of Technology (IoTs) across the country with a focus on high-level STEM provision at levels 3-5 to provide the skills required by employers at this level in a local area. However, very little policy has been released by Government in relation to the form or format of an IoT and they are looking to regions to develop ideas for initial case studies.</p> <p>This paper therefore outlined initial thinking around the establishment of IoTs in the SCR with a recommendation around the suggested process to enable us to submit an initial case study to Government in May 2016 followed by a full Business Case by November 2016.</p> <p>Whilst the concept of an Institute for Infrastructure was relatively clear (and included in the SCR devolution deal agreed in October 2015) it was agreed the second potential concept for an IoT in SCR, around the utilisation of technology in priority growth sectors, was less clearly defined and required further input from local stakeholders. The Board discussed and agreed the need to not lose sight of the SCR strategy and avoid chasing government funding, and government stipulations.</p> <p>Action: DMBC to progress submission of case study and business case to Government</p> <p>Action: As representatives of Universities, Local Authorities and FE Principals, Conor Moss, Tony Tweedy and Stuart Cutforth represent SEBs position on this matter through wider stakeholder engagement and to report back at a future board meeting.</p> <p>RESOLVED, that the Board members:</p> <ol style="list-style-type: none"> 1. Agree to progress the case study and business case for an SCR Institute for Infrastructure via devolution deal discussions 2. Do not endorse the recommendation to submit an expression of interest to government around a second IoT concept. Instead, it was requested that wider stakeholders be brought together to develop this second concept further and presented back at a future board meeting. 	<p>JM</p> <p>CM/TT/SC</p>
9	<p><u>SCR Apprenticeships / Careers Proposition</u></p>	

	<p>A paper was presented to update the Board on proposals developed by the Apprenticeship and Careers working groups including proposals for the development of SCR strategies in respect of key investment priorities.</p> <p>Members were reminded that in November 2015, the Board commissioned a number of working groups to progress key areas of the secured devolution plan (Adult Education Budget and Employment) as well as develop policy in areas where SCR have no existing devolution funding or powers (Apprenticeships and Careers).</p> <p>It was suggested that without devolved funding or powers in key policy areas, our challenge is to consider how we can fund activity through either further asks of Government, identification of alternative revenue streams or through strategic partnerships through which we can influence and shape the agenda.</p> <p>It was therefore noted that the recommendations on investment priorities made within this paper are presented for consideration and from which, subsequent work will commence to identify funding options.</p> <p>However, members requested more information to explain the proposed investment priorities and how these 'fit with' and support 'everything we are trying to achieve'.</p> <p>It was suggested there may be unspent Skills Made Easy funding that could be utilised to fund a transitional period of activity whilst a final Apprenticeship strategy is determined.</p> <p>Action: Tony Tweedy to identify any potential unspent Skills Made Easy funding that could be utilised in any transitional period</p> <p>RESOLVED, that the Board Members:</p> <p>1. Defer a decision on the draft recommendations on key investment priorities for Apprenticeships and Careers made by the working groups pending the receipt of a reshaped paper, with options to be considered, to be submitted to Board members via written procedures before the next Board meeting.</p>	TT
10	<p><u>SCR Skills and Employment Strategy</u></p> <p>A paper was received asking the Board to consider and endorse the commissioning of a 3-5 year SCR skills and employment strategy that will create the vision and objectives necessary in achieving the best employment and skills outcomes for residents, businesses and the city region economy overall.</p> <p>It was noted that the strategy will be used to inform an effective and coherent approach to commissioning, as well as informing future devolution negotiations.</p>	

	<p>Members were advised that since the development of the SCR Strategic Economic Plan in March 2014, the SCR CA has accrued significant levels of contracted and devolved funding and power in the commissioning of employment and skills programmes. To ensure effective and coherent implementation of these powers and to inform future devolution negotiations, it is recommended that a 3-5 year skills and employment strategy is commissioned for the city region.</p> <p>It was suggested that with requirements to develop key commissioning plans in-year, it is envisaged that this strategy will be commissioned and completed no later than early autumn 2016.</p> <p>Members suggested this was an opportunity to bring together a number of issues discussed under the other agenda items around the need to present all initiatives in a holistic, co-ordinated manner.</p> <p>RESOLVED, that the Board members:</p> <p>1. Endorse the commissioning of 3-5 year SCR Skills and Employment Strategy</p>	
11	<p><u>Skills Summit</u></p> <p>The Board was provided with details of the summit scheduled for 19th May.</p> <p>It was suggested that this will be a good opportunity for the City Region and the private sector to debate expectations around skills.</p> <p>It was noted that 91 of the 129 registered attendees are from the private sector.</p> <p>The objectives for the day will include a launch of the Skills Bank, a presentation on priorities and a panel chaired debate on the future of the skill system.</p> <p>It was agreed that the 'our messages' need to be right ahead of the day to provide a solid basis for discussions.</p>	
12	<p><u>Performance Dashboard</u></p> <p>This paper was not discussed by the board as the full performance pack had not been included correctly in the Appendices.</p> <p>It was agreed to formally defer this item as the required supporting statistical information had not been included in the agenda pack. It was agreed this would be presented to the next meeting.</p> <p>Action: Claire Bowie to circulate latest performance dashboard via email</p>	CB

13	<p><u>SCR Enterprise Advisor Programme</u></p> <p>A report was received requesting the Board endorse the acceptance of a grant offer for a further £100k of funding from the Careers and Enterprise Company (CEC) to continue and extend delivery of the Enterprise Adviser Programme (EAP) into 2016/17.</p> <p>Members were reminded that in 2015/16, the SCR Combined Authority was awarded £150,000 from the Careers and Enterprise Company (CEC) to extend the original Enterprise Adviser Pilot with a requirement to provide of £150,000 in-kind match</p> <p>It was noted that due to the success of this, the CEC are proposing to continue this arrangement into 2016/17 with a further award of £100k with in-kind match requirements.</p> <p>It was noted that subject to the Board's endorsement, the CA will be asked to formally accept the grant subject to approval from the CA's Director of Finance.</p> <p>Members again voiced concerns regarding 'jumping through government hoops' to chase funding and the risk that this might detract from the overall desire to deliver SCR strategy.</p> <p>RESOLVED, that the Board members:</p> <ol style="list-style-type: none"> 1. Endorse the acceptance of the grant offer letter subject to Section 151 officer approval. 2. Endorse the Monitoring Officer delegating grant award powers in relation to this activity to the Director of Skills and Performance to allow for efficient grant processing 	
14	<p><u>Any Other Business</u></p> <p>i. <u>Future Agendas</u> It was suggested that future agendas may need to be shorter, to enable key decisions to be considered in more detail, with meetings possibly supported by additional 'strategic away days'</p> <p>It was agreed to use the next SEB meeting to discuss 'where we are' in more detail and how meeting arrangements can be better used to support the delivery of initiatives.</p> <p>The Chair asked for comment on whether start times or venues might be changed if required.</p> <p>Action: ALL to contribute comments on how meeting arrangement might be improved.</p>	ALL
12	<p><u>Date of Next Meeting</u></p> <p>2nd June, 8.30am at AMP, Waverley Rotherham.</p>	

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SCR COMBINED AUTHORITY SKILLS, EMPLOYMENT AND EDUCATION EXECUTIVE BOARD

14th July 2016

Performance Dashboard

Summary/Purpose of paper

This paper and supporting dashboard appended in Annex 1 provides an update to the Skills and Employment Executive board on the performance of all skills and employment programmes delivered across the city region.

The board is also asked to approve a change request relating to Doncaster Borough Council and the National College for High Speed Rail.

1. Issue

- 1.1. In January 2016 the SCR Skills, Employment and Education Executive board approved a draft performance dashboard and requested updates to be presented at every other board cycle.

2. Recommendations

- 2.1. This paper asks board members to review current performance.
- 2.2. Approve change request for the High Speed Rail College in Doncaster (contract with Doncaster Borough Council), affecting the projected yearly spend profile, moving £1m of 2016/17 approved spend into 2017/18 quarter 1 spend. This does not affect the total SCR funding approval of £6m.

3. Background Information

- 3.1. The performance dashboard has been developed as a tool to track and performance manage city region employment and skills programmes, including programmes that operate on a city region footprint but are not directly contracted by the Combined Authority.
- 3.2. Attached in Annex A is the second iteration of the performance dashboard and includes data to the end of May 2016.
- 3.3. The report is split into the following sections –
 - Programmes delivering jobs (Skills Made Easy/Grant for Apprentices)
 - Programmes supporting employment (Ambition SCR/Skills for Jobs)
 - Programmes supporting skills (Skills Made Easy/Skills Bank)
 - Infrastructure (Skills Capital/Enterprise Adviser Pilot)

3.4. Headline performance information to the end of May 2016:

- 2,041 jobs created against a target of 3,727
- 352 people assisted into employment against a target of 395
- 2,716 people assisted with skills against a target of 3,226
- £809,334 of private sector investment leveraged
- The first claim is in for the National College for High Speed Rail (£2,788,867.49).

3.5. Additional updates since the last dashboard was reported in January 2016:

- National College for High Speed Rail build started and on target (see end of the document for link to latest drone pictures taken on the 23rd June 2016).

4. Implications

i. Financial

The costs of the Rail College have previously been programmed in full into financial year 2016/17.

This paper flags the potential for slippage of costs into financial year 2017/18.

It is noted that the scheme sponsor is, however, largely reacting to funding profiles imposed by BIS.

ii. Legal

There are no legal implications of this report. Report for update only.

iii. Diversity

There are no diversity implications of this report however work continues with all contractors to monitor numbers of learners coming from diverse backgrounds.

iv. Equality

There are no equality implications of this report however work continues with all contractors to monitor numbers of learners coming from differing ethnic groups.

REPORT AUTHOR: Roz Bentley
Economic Policy and Delivery Officer

Officer responsible: Dave Smith, Interim Executive Director
SCR Combined Authority and LEP
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Background papers used in the preparation of this report are available for inspection at:

<N:\POLICY and PERFORMANCE\SKILLS\PERFORMANCE DASHBOARDS\June 2016\Annex A June SCR Programme Dashboard SKILLS 2016 v7.xlsx>

Other sources and references:

<N:\POLICY and PERFORMANCE\SKILLS\PERFORMANCE DASHBOARDS>

[National College for High Speed Rail \(Drone pictures\) -
https://www.dropbox.com/sh/odbq3mu12rwx8y8/AACwvtU5SxMsErZOYwt2MkmWa?dl=0](https://www.dropbox.com/sh/odbq3mu12rwx8y8/AACwvtU5SxMsErZOYwt2MkmWa?dl=0)

Skills programme

Monthly Performance Dashboard

Version: draft_04
Date: 21/03/2016
Author: T&T

Monthly highlights

Q1 16/17

Report date - 30/06/2016

PROGRAMME STATUS

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Amber

2,041

Programmes delivering jobs:

Skills Made Easy (SME) - 2,557 new apprentices delivered (to the end of May 2016) against a total programme target of 4,000 (note: actuals figure includes 516 students from large businesses). Work continues to follow up with employers in Bassetlaw (33%) and NE Derbyshire (53%) where conversions from training plans to learners starting on an apprenticeship programme is particularly low.

Grant for Apprenticeships (GAP) - Total starts for 15/16 is now 1,485 (inc May 2016 data). In the 9 months April to December 2015, we have paid around 1,500 GAP grants. This means that, coming from a standing start on 1st April 2015, we have on average supported 25% more South Yorkshire employers per month with apprenticeship grants than the national AGE system did. Not only have we supported more employers than the national scheme, we have also done so at a lesser cost. The differentiated grant values for different levels of apprenticeship and weightings for key sectors / frameworks have led to a saving of 210,000 (9.3%) relative to what the same number of grants would have cost through AGE. (AGE - £1,500 and GAP average - £1,300). 484 applications already in for 16/17. SFA contract received in June 2016. We remain the top performing devolved area.

Programmes supporting employment:

Ambition SCR - 1,134 starts on programme (to the end of May 2016). Job outcomes are slightly below profile with 352 young people (profile is 395) having moved into a job and stayed in it for a minimum of 4 weeks. Sustained outcomes are at 170 which is slightly below the profile of 217 with one month in the quarter to go. Sustained outcomes are measured at 26 weeks which goes some way to explain the delay in the data. Numbers of referrals from Rotherham have now increased but a high proportion of them are further away from the labour market and needing additional behavioural support. Currently they are referred onto a 'get ready' programme prior to referral to Ambition as Rotherham opted not to have behavioural change incorporated into their delivery.

Programmes supporting skills:

Skills Made Easy (SME) - Overall people assisted with skills is over target at 1,743 (to end May 2016) against a programme target of 1,000. Delivery within the 2014/15 year was hugely over target with 1,068 people assisted against a target of 300. 2015/16 delivery saw 575 people assisted against a target of 600. The target of 100 for 2016/17 has been met 2 months into the first quarter.

Skills Bank - The programme was launched on the 31st March 2016. To the 6th July 2016, 17 business deals have been agreed involving 322 learners. This equates to a total training cost of £356,395 of which 59% (£209,334) has been invested from the private sector.

Infrastructure:

Risk to spend in 2016/17 with the delays to the RNN HE Centre business case and British Glass.

North Nott's College Capital build - contract has been signed. Works started on site on Monday 8th February 2016. All skills capital funding has been claimed within 2015/16.

National High Speed Rail College - Change request made to spend profile. Doncaster LA have asked if they can move £1,000,000 out of the £6m agreed spend in 2016/17 into the 2017/18 financial year to pick up national spend profile from BIS as the Birmingham site is currently behind schedule. Request included within Dashboard paper to the SEB on the 14th July 2016 for approval. The first claim has now been received from Doncaster LA for £2.78m.

JOBS CREATED

Programme summary

352
PEOPLE ASSISTED WITH
EMPLOYMENT

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Thematic programme	RAG status this month	RAG status last month	Movement since last month (↑/→/↓)	Headline Risk Commentary	Actions escalated to Programme Board
Programmes delivering jobs	Amber	Amber	→	Skills Made Easy - no major concerns. GAP - no major concerns.	Not applicable
Programmes delivering employment	Amber	Amber	→	Ambition SCR - Changes to DWP staffing has raised some concerns in relation to referrals and the quality of them (they are the sole referral body). The contract holder is working closely with DWP to ensure communication channels are improved. Skills for jobs - Tender specification was released in June 2016 and the successful organisation will be selected in accordance with SCC procurement procedures. This is expected to be confirmed in August 2016 with contract clarification commencing through to September 2016 (assuming no challenges or delays to the contract clarification). Potential delay due to BREXIT to be confirmed.	Not applicable
Programmes supporting skills	Green	Green	→	Skills Made Easy - no major concerns. Skills Bank - Launched on the 31st March 2016. No major concerns at this stage.	Not applicable
Infrastructure	Amber	Amber	↑	NNC Capital - contract signed and works started on the 8th February 2016. Full contract amount (third of total costs) invoiced March 2016. National College for High Speed Rail - contract clarification nearing completion. Change request made to spend profile. First claim received for £2.78m. RNN group - FBC still needs some work. Independent consultant is meeting with the college. Even though progress has been made still rated amber due to the risk to the spend profile in 2016/17.	Not applicable

Top 3 risk per programme

		Risk	Owner	Movement in month	Current actions	Future actions
Programmes delivering jobs	1	Skills Made Easy - Supply of young people	Sheffield City Council	New Jan 16. Activity on-going.	SCC are working with SCR schools, organisations supporting young people and JCP to generate referrals to the programme.	TBC if required.
	2	Skills Made Easy - Perception of the project terminating on the 31st July 2016	Combined Authority	New Jan 16. Activity on-going.	Communication in terms of the projects residual activity which will be ongoing for up to 4 years until the last apprentice completes their apprenticeship.	Clarification required from SCC in terms of short term funding. RB to pick up (June 2016). Options include review of as part of ESF funding priority 2.2.
	3	GAP - Delays to contract in 2016	Skills Funding Agency/Combined Authority	May - chasing SFA CLOSED (Remove after July board meeting)	CA chasing SFA colleagues as cannot issue to SCC until we have had confirmation of their contract and it has been signed.	CLOSED QUERY.
	4	GAP - Actions to identify and contact potentially eligible employers yield volumes of applicants that lead to over-subscription of the fund	Sheffield City Council	May - CLOSED (Remove after July board meeting)	SFA contacted for clarification regarding 0 coded records. SFA contacted to request a monthly R19 report. Assessment of potential costs/liabilities underway.	SFA have confirmed they will not report further on those records coded as '0' and these will need to be followed up by Sheffield City Council. The request for an R19 report has been declined. CLOSED QUERY
Programmes supporting employment	5	Ambition SCR - Number of referrals. Work placement numbers below those profiled.	Sheffield City Council/JCP	Limited	Changes to staff structure at DWP	On-going programme of review meetings with DWP managers, team briefings and breakfast meetings for DWP frontline staff.
	6	Ambition SCR - Quality of referrals from DWP	Sheffield City Council/JCP	Limited	Changes to staff structure at DWP	On-going programme of review meetings with DWP managers, team briefings and breakfast meetings for DWP frontline staff.
	7	Skills for Jobs - Procurement phase	Skills Funding Agency (SFA)	New- Mar 16.	Staffing changes at the SFA meant there were significant delays to procurement.	Tender specification was released in June 2016 and the successful organisation will be selected in accordance with SCC procurement procedures. This is expected to be confirmed in August 2016 with contract clarification commencing through to September 2016 (assuming no challenges or delays to the contract clarification). Potential delay due to BREXIT to be confirmed.

2,716

PEOPLE ASSISTED WITH SKILLS

programmes supporting skills	8	Skills Made Easy - Perception of the project terminating on the 31st July 2016	Combined Authority	New Jan 16. Activity on-going.	Communication in terms of the projects residual activity which will be ingoing for up to 4 years until the last apprentice completes their apprenticeship.	Clarification required from SCC in terms of short term funding. RB to pick up (June 2016). Options include review of as part of ESF funding priority 2.2.
	9	Skills Bank (Pilot)	Sheffield City Council	New Feb 16. June - CLOSED (Remove after July board meeting)	Providers unable to meet increased targets (specific to Sheffield City Council contract)	CLOSED QUERY.
	10	Skills Bank (Pilot)	Delivery providers	New Feb 16. June - CLOSED (Remove after July board meeting)	Change in employer requirements	CLOSED QUERY.
	11	Skills Bank (Pilot)	Delivery providers	New Feb 16. June - CLOSED (Remove after July board meeting)	Audit requirements and final numbers confirmed.	CLOSED QUERY.
	12	Skills Bank - spend profile behind target	PwC	New Jun 16.	Whilst all key milestones and deliverables are currently on track, committed spend is currently behind profile. Employer engagement through marketing and communications activites as well as the Skills Bank roadshow is on-going.	On-going monitoring. There are several conversations in progress with employers across the region for large/complex skills deals which include work within priority sectors, inward investment opportunities and aggregate skills deals.
	13	Skills Bank - Skills Bank and wider growth hub alignment and cross referral.	PwC	New May 16.	This has been flagged to the Skills Bank governance board and growth hub representation has been built into the Operational group.	TBC if required. This is being actively addressed and monitored
	14	Skills Bank - Delays to contracting with training providers once the standstill period ends.	PwC	New May 16. June - CLOSED (Remove after July board meeting)	Contracting process complete.	CLOSED QUERY.
	15	Skills Bank - The 3rd brokerage channel delayed due to additional controls being built into the contract.	PwC	New May 16. June - CLOSED (Remove after July board meeting)	Brokerage and services are now on stream.	CLOSED QUERY.

Infrastructure	16	RNN Group - North Notts College - delays to works	North Notts College	New Feb 16 June - CLOSED (Remove after July board meeting)	Accuracy of foundations' construction potential impact on design of steel frame	Joint survey with steel erector confirmed on the 24th March 2016. No issues. CLOSED QUERY
	17	RNN Group - North Notts College - delay in delivery of materials	North Notts College	New Feb 16. June - CLOSED (Remove after July board meeting)	Minimum 12 week lead time for terracotta tiles - Materials pre-ordered so as to avoid any delays in the programme. June - Tiles have arrived and are being fitted.	CLOSED QUERY.
	18	RNN Group - North Notts College -	North Notts College	New Feb 16	Control of asbestos (if present). Full demolition and refurbishment survey undertaken and presence of asbestos in general ruled out.	Watching brief for the period of the works.
	19	Doncaster Borough Council - National College for High Speed Rail - programme delays, failure to complete by August 11 2017.	Doncaster Metropolitan Borough Council	New March 16	On-going meetings with clients	Soft landing workshops to be arranged.
	20	Doncaster Borough Council - National College for High Speed Rail - continuity of the 2 schemes (Birmingham)	Doncaster Metropolitan Borough Council	New March 16	Monthly coordination meetings	N/A
	21	Doncaster Borough Council - National College for High Speed Rail - additional specialist equipment costs due to pricing/specification changes	Doncaster Metropolitan Borough Council	New March 16	Allowances made on pricing schedule	On-going monitoring

£3,107,922
INFRASTRUCTURE
SPEND

Performance against SEP targets



Programmes delivering jobs

Monthly Performance Dashboard

New Apprentices - Performance to date

PROJECT:
Skills Made Easy
(Growth Deal)

Start Date:

End Date:
31/07/2016

OUTCOMES:

3,789

NUMBER OF TARGET JOBS
TO DATE

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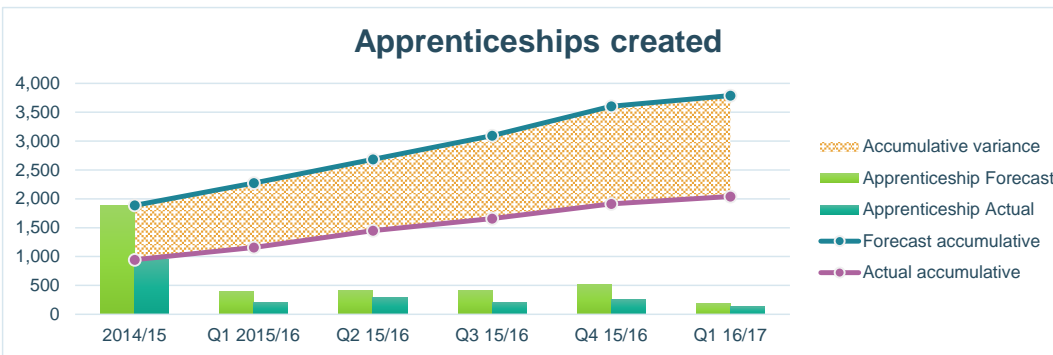
2,041

ACTUAL JOBS CREATED

-1,748

VARIANCE

QUARTERLY OVERVIEW	2014/15	Q1 2015/16	Q2 15/16	Q3 15/16	Q4 15/16	Q1 16/17	Q2 16/17	Target
Apprenticeship Forecast	1,887	388	411	409	510	184	186	4,000
Apprenticeship Actual	946	210	293	210	252	130		2,041
Forecast accumulative	1,887	2,275	2,686	3,095	3,605	3,789	3,975	3,789
Actual accumulative	946	1,156	1,449	1,659	1,911	2,041	2,041	2,041
Accumulative variance	-941	-1,119	-1,237	-1,436	-1,694	-1,748	-1,934	-1,748



Narrative on progress to date:

Start up trend data secured from providers demonstrates a two year period is required to achieve full operational performance. This has been achieved.

Whilst the supply of apprenticeship-ready young people remains a risk, it is anticipated the programme will realise 2,875 to 3,375 apprentices in total.

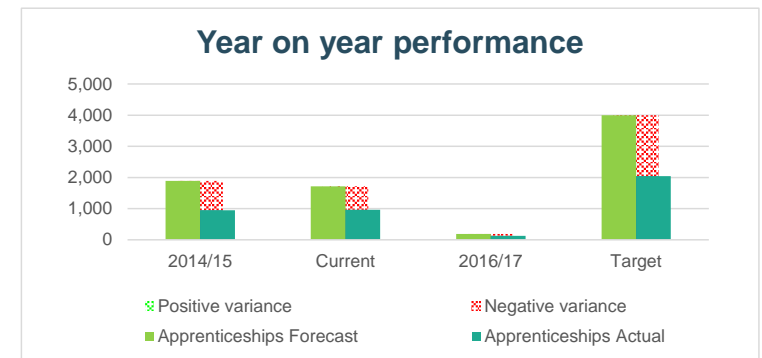
Training plans agreed with employers is at a current total of 3,222 (to end of May 2016) which demonstrates there are over 1,000 employers within the pipeline who are at varying stages of employing an apprentice. Sheffield City Council as the contract lead are following up on these plans with employers on an on-going basis.

New Apprentices year on year performance

Year on year review	2014/15	Current	2016/17	Target
Apprenticeships Forecast	1,887	1,718	184	4,000
Apprenticeships Actual	946	965	130	2,041
Variance	-941	-753	-54	-1,959
% Achieved	50.1%	56.2%	70.7%	51.0%

Assumptions:

1. Current Total is based on the re baselined total to ensure target is achieved by July 2016
2. Projection is calculated on average % achieved to date in current year and rolled forward to 2016/17



Programmes delivering jobs

Monthly Performance Dashboard

Grant for Apprenticeships - Distribution performance to date

PROJECT:
Grant for
Apprenticeships
BIS/SFA

Start Date:
01/04/2015
End Date:
31/03/2017

OUTCOMES:

£2,848,625

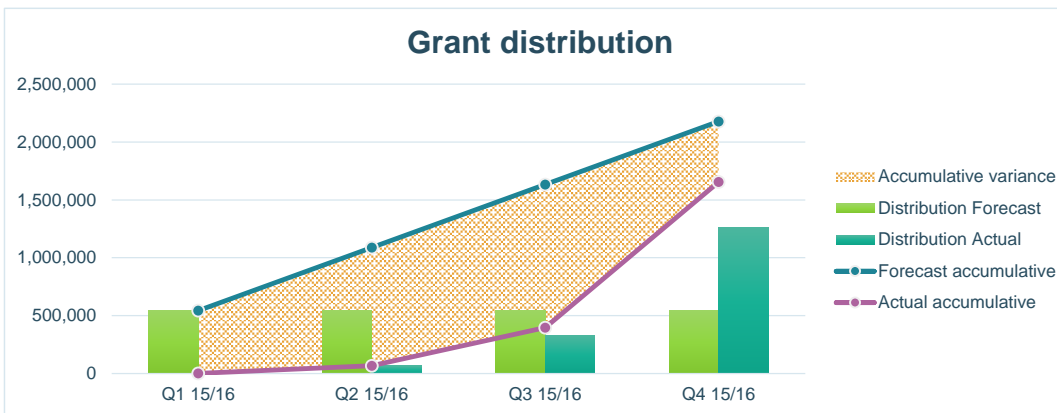
TARGET DISTRIBUTION TO
DATE

£1,939,520

ACTUAL DISTRIBUTION TO
DATE

-£909,105
VARIANCE

QUARTERLY OVERVIEW	Q1 15/16	Q2 15/16	Q3 15/16	Q4 15/16	Q1 16/17	Target
Distribution Forecast	544,250	544,250	544,250	544,250	671,625	2,848,625
Distribution Actual	0	67,000	328,310	1,260,220	283,990	1,939,520
Forecast accumulative	544,250	1,088,500	1,632,750	2,177,000	2,848,625	2,848,625
Actual accumulative	0	67,000	395,310	1,655,530	1,939,520	1,939,520
Accumulative variance	544,250	1,021,500	1,237,440	521,470	909,105	-909,105



Narrative on progress to date:

* The time lapse from an application to payment is 4 months to ensure the apprentice is both in place and has begun 'training' with a registered training provider. The payment lag will remain throughout the programme.

*Applications are still coming in for students in 2015.

*476 applications have been received so far in 2016 (to the end of May 2016). of these, 414 have passed initial checked pending grant due dates and further provider/employer confirmations.

*136 applications were received in May 2016 alone.

*The contract for 2016 has just been signed off (early June 2016) and so the GAP team are working through applications for 2016 learners.

Programmes delivering jobs

Monthly Performance Dashboard

Key milestones
& change
control

Performance against key milestones

	Milestones	Planned completion	Forecasted completion		Actions	Owner	RAG status
			Current period	Last period			
SME apprenticeships	Ministerial Agreement Secured	Jun-12	Jun-12	Jun-12	Delivered	Combined Authority	Green
	Negotiations Complete	Oct-12	Oct-12	Oct-12	Delivered	Combined Authority	Green
	Procurement Activity	Dec-13	Dec-13	Dec-13	Delivered	Combined Authority	Green
	Programme in Delivery	Mar-13	Mar-13	Mar-13	Delivered	Sheffield City Council	Green
	It systems Live - Website and MI System	Jan-14	Jan-14	Jan-14	Delivered	Sheffield City Council	Green
	Programme end	Jul-16	Jul-16			Sheffield City Council	Amber
	Evaluation	Sep-16	Sep-16			Accountable Body	Amber
GAP 2015	Project Live	Apr-15	Apr-15	Apr-15	Delivered	Accountable Body	Green
	SFA Data Sharing Workshop	May-15	Jul-15	Jul-15	Delivered	SFA/Accountable Body	Green
	Combined authority and SFA conclude Data Sharing Agreement	Apr-15	Jul-15	Jul-15	Delivered	Combined Authority	Green
	SFA provide GAP data	Jun-15	Jul-15	Jul-15	Delivered	Sheffield City Council	Green
	Payments released	Jul-15	Sep-15	Sep-15	Delivered	Combined Authority	Green
	SFA confirmation of queried records' status on data supplied	Oct-15	Jan-16	Jan-16	Delivered	Sheffield City Council	Green
	Close down process	Jul-16	Jul-16		Will not be applicable as further funding confirmed.	Combined Authority	Green
	Evaluation	Jul-16	Jul-16			Sheffield City Council	Red
GAP 2016	Project Live	Apr-16	Apr-16		On-going	Accountable Body	Green

Change control

Project	Change	Proposer	Reason	Status
GAP 2015	Close down process	Roz Bentley	2016 contract issued so no close down required	No action

Programmes delivering employment

Monthly Performance Dashboard

Job outcomes - Performance to date

PROJECT:
Ambition SCR
Cabinet Office

Start Date:
01/01/2015
End Date:
31/07/2017

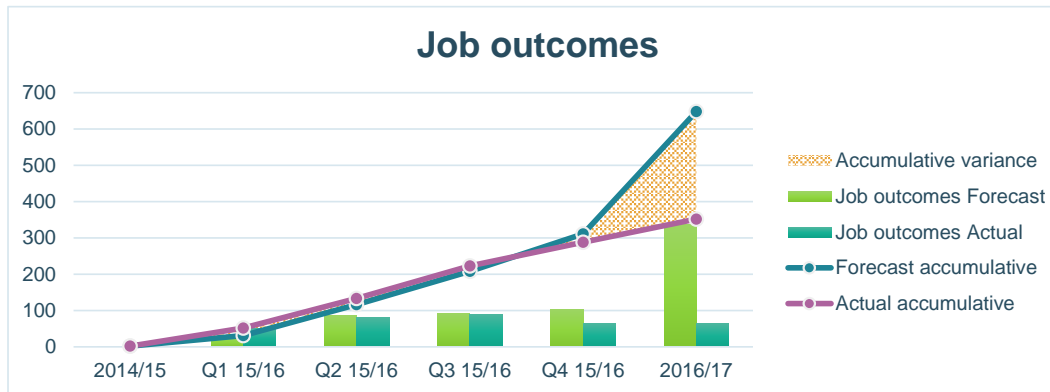
OUTCOMES

395
JOB OUTCOME
TARGET TO DATE

352
JOB OUTCOMES
ACHIEVED TO DATE

-43
VARIANCE

QUARTERLY OVERVIEW	2014/15	Q1 15/16	Q2 15/16	Q3 15/16	Q4 15/16	2016/17	Target
Job outcomes Forecast	2	29	85	92	103	337	648
Job outcomes Actual	2	50	81	90	65	64	352
Forecast accumulative	2	31	116	208	311	648	648
Actual accumulative	2	52	133	223	288	352	352
Accumulative variance	0	21	17	15	-23	-296	-296



Narrative on progress to date:

* Staggered start from December 14 to April 15 but all local authority areas are now in delivery.

* 1,134 starts on programme to the end of May 2016.

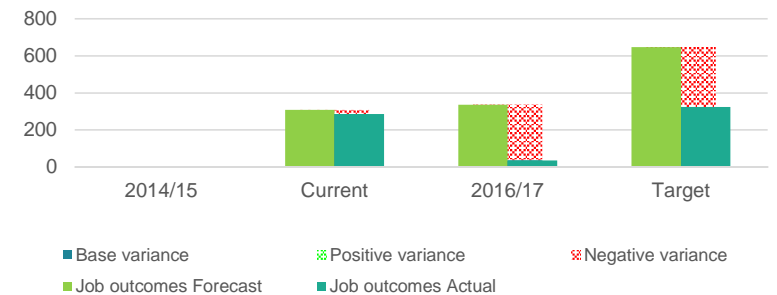
Job outcomes year on year performance

Year on year review	2014/15	Current	2016/17	Target
Job outcomes Forecast	2	309	337	648
Job outcomes Actual	2	286	36	324
Variance	0	-23	-301	-324
% Achieved	100.0%	92.6%	10.7%	50.0%

Assumptions:

1. Current Total is based on the re baselined total to ensure target is achieved by July 2016
2. Projection is calculated on average % achieved to date in current year and rolled forward to 2016/17

Year on year performance



Programmes delivering employment

Monthly Performance Dashboard

Sustained Job outcomes - Performance to date

PROJECT:
Ambition SCR
Cabinet Office

Start Date:
01/01/2015
End Date:
31/07/2017

OUTCOMES

217

**SUSTAINED JOB
OUTCOME TARGET
TO DATE**

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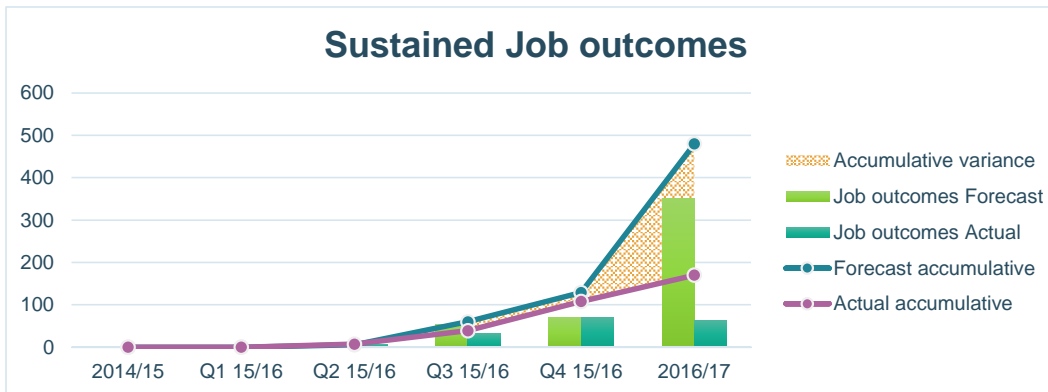
170

**SUSTAINED JOB
OUTCOMES
ACHIEVED TO DATE**

-47

VARIANCE

QUARTERLY OVERVIEW	2014/15	Q1 15/16	Q2 15/16	Q3 15/16	Q4 15/16	2016/17	Target
Job outcomes Forecast	0	0	6	54	69	351	480
Job outcomes Actual	0	0	7	32	69	62	170
Forecast accumulative	0	0	6	60	129	480	480
Actual accumulative	0	0	7	39	108	170	170
Accumulative variance	0	0	1	-21	-21	-310	-310



Narrative on progress to date:

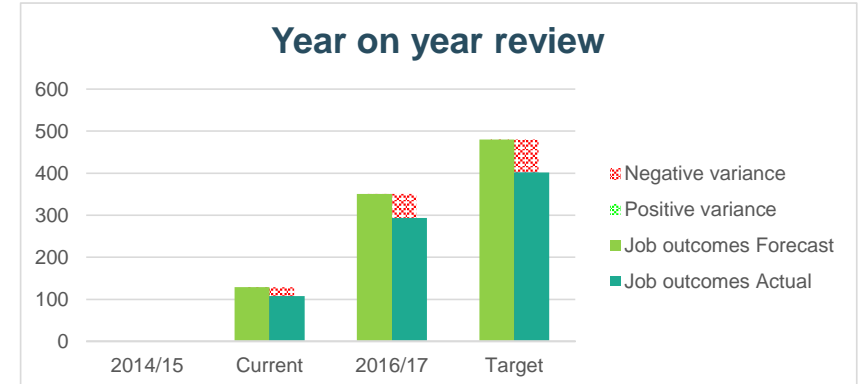
* Poor quality candidates recruited in quarter 3 have had an impact on the job outcomes recorded in Q4.

* Back to work bonus has been beneficial in terms of sustained job outcomes but has also proved a useful tool in facilitating the continued contact between the employee and the ambition keyworker. Current breakdown of claims is as follows:

246 - 4 week payments of £150
164 - 13 week payments of £150
86 - 26 week payments of £200

Job outcomes year on year performance

Year on year review	2014/15	Current	2016/17	Target
Job outcomes Forecast	0	129	351	480
Job outcomes Actual	0	108	294	402
Variance	0	-21	-57	-78
% Achieved	0.0%	83.7%	83.7%	83.7%



Assumptions:

1. Current Total is based on the re baselined total to ensure target is achieved by July 2016
2. Projection is calculated on average % achieved to date in current year and rolled forward to 2016/17

Project supporting skills

Monthly Performance Dashboard

People assisted with skills (training interventions) - performance to date

PROJECT:
Skills Made Easy
Growth Deal

Start Date:
01/04/2014
End Date:
31/07/2016

OUTCOMES

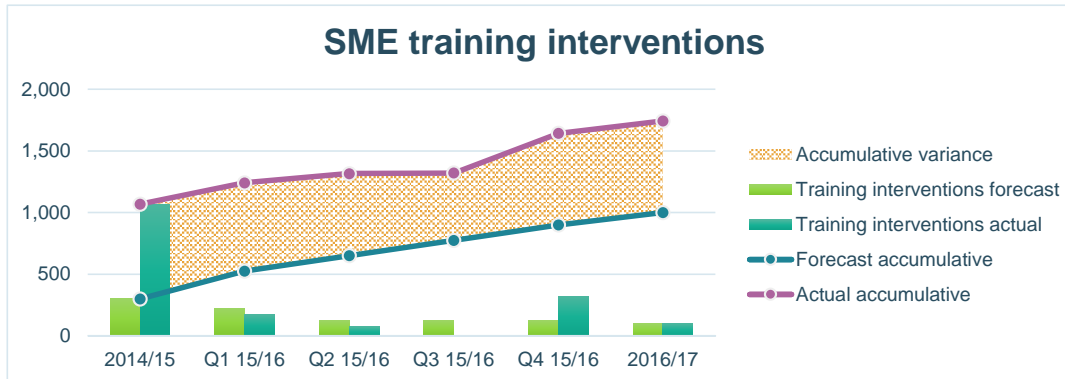
925
TARGET NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

Page 25

1,743
ACTUAL NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

818
VARIANCE

QUARTERLY OVERVIEW	2014/15	Q1 15/16	Q2 15/16	Q3 15/16	Q4 15/16	2016/17	Target
Training interventions forecast	300	225	125	125	125	100	1,000
Training interventions actual	1,068	173	75	5	322	100	1,743
Forecast accumulative	300	525	650	775	900	1,000	1,000
Actual accumulative	1,068	1,241	1,316	1,321	1,643	1,743	1,743
Accumulative variance	768	716	666	546	743	743	743



Narrative on progress to date:

* 2014/15 saw significant over delivery with 1,068 training interventions delivered against a target of 300.

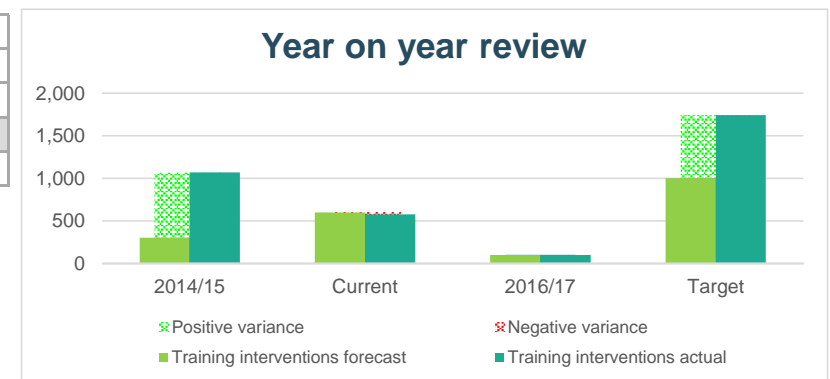
* 2015/16 performance - 575 people have been assisted with skills against a target of 600.

People assisted with skills (training interventions) - Year on year performance

Year on year review	2014/15	Current	2016/17	Target
Training interventions forecast	300	600	100	1,000
Training interventions actual	1,068	575	100	1,743
Variance	768	-25	0	743
% Achieved	356.0%	95.8%	100.0%	174.3%

Assumptions:

1. Current Total is based on the re baselined total to ensure target is achieved by July 2016
2. Projection is calculated on average % achieved to date in current year and rolled forward to 2016/17



Project supporting skills

Monthly Performance Dashboard

PROJECT:
Skills Bank
(pilot)
SFA/ESF

People assisted with skills (training interventions) - performance to date

01/11/2015
End Date:
31/03/2016

MONTHLY OVERVIEW	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Target
Training interventions forecast	0	0	0	0	1,125	1,125
Training interventions actual	0	0	0	0	651	651
Forecast accumulative	0	0	0	0	1,125	1,125
Actual accumulative					651	651
Accumulative variance	0	0	0	0	-474	-474

OUTCOMES

1,125

TARGET NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

Page 26

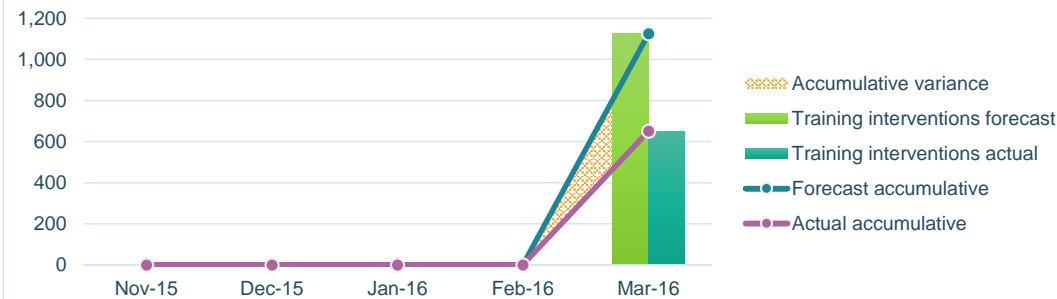
651

ACTUAL NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

-474

VARIANCE

Skills bank (pilot) training interventions



Narrative on progress to date:

- * Numbers re-profiled from a 3 month period to just within March 2016.
- * Outcomes of the evaluation reports due to be reported end May 2016. Outcomes show that there has been a slight reduction in final numbers reported by Sheffield City Council, from 680 to 651 following SCC internal checks.
- *AFTER THE JULY BOARD - INCORPORATE NUMBERS WITHIN AN OVERALL SKILLS BANK SPREADSHEET.

Project supporting skills

Monthly Performance Dashboard

PROJECT:
Skills Bank
(main)
SFA/ESF

Start Date:
01/04/2016
End Date:
31/03/2018

OUTCOMES

1,101

TARGET NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

Page 27

322

ACTUAL NUMBER OF
PEOPLE ASSISTED
WITH SKILLS TO DATE

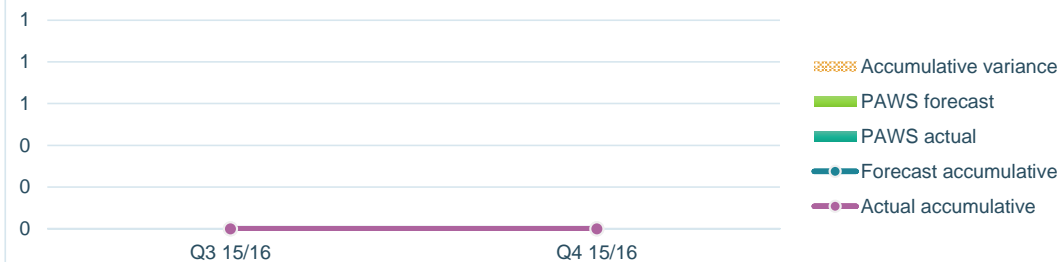
-779

VARIANCE

People assisted with skills (training interventions) - performance to date

QUARTERLY OVERVIEW	2014/15	Q1 15/16	Q2 15/16	Q3 15/16	Q4 15/16	2016/17	2017/18	Target
PAWS forecast						4,413	4,263	8,676
PAWS actual						322	0	322
Forecast accumulative						4,413	8,676	8,676
Actual accumulative						322	322	322
Accumulative variance						-4,091	-8,354	-8,354

People assisted with skills



Narrative on progress to date:

Official programme launched on the 31st March 2016.

150 training interventions have been moved into 2016/17 following delays to the contracting process (outside of the SCR control). Quarterly profile to follow.

124 Training Interventions to the end of May 2016 (Quarter 1 - month 2)

40 companies currently in the pipeline.

People assisted with skills (training interventions) - Year on year performance

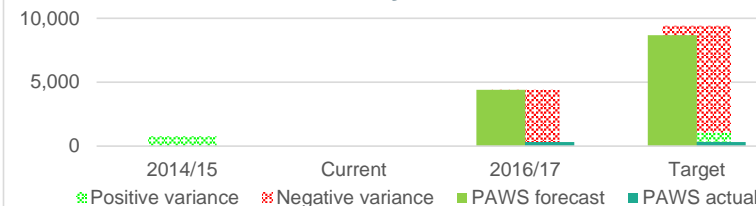
Year on year review	2014/15	Current	2016/17	Target
PAWS forecast	0	0	4,413	8,676
PAWS actual	0	0	322	322
Variance	0	0	-4,091	-8,354
% Achieved	0.0%	0.0%	7.3%	3.7%

Assumptions:

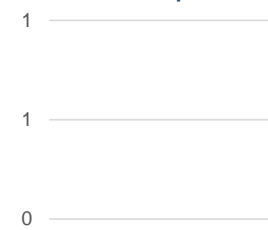
1. Current Total is based on the re baselined total to ensure target is achieved by July 2016
2. Projection is calculated on average % achieved to date in current year and rolled forward to 2016/17

Results	GVA uplift	Private Leverage
Forecast		
Actual		209,334
Variance		209,334
% Achieved		

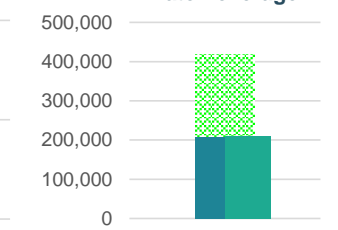
Year on year review



GVA uplift



Private Leverage



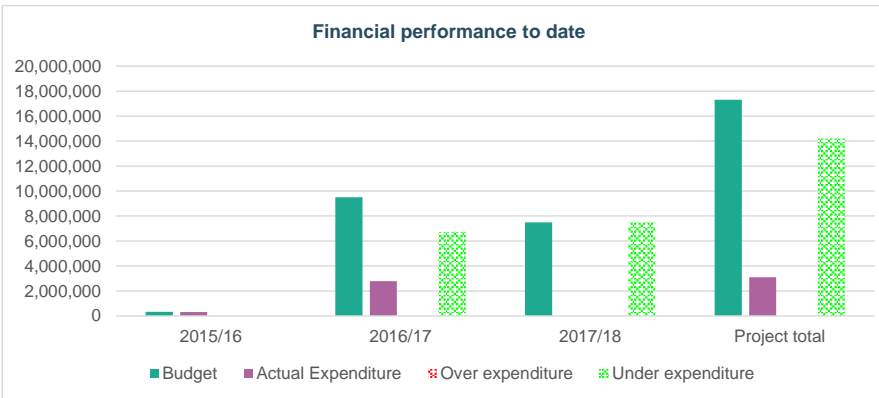
Infrastructure

Monthly Performance Dashboard

Summary performance - Infrastructure total

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	326,055	9,500,000	7,489,000	17,315,055
Actual Expenditure	319,055	2,788,867	0	3,107,922
Over expenditure	0	0	0	0
Under expenditure	7,000	6,711,133	7,489,000	14,207,133
Variance	-7,000	-6,711,133	-7,489,000	-14,207,133
% Achieved	97.9%	29.4%	0.0%	17.9%

Results	Jobs created	New business	GVA uplift
Forecast	0	0	0
Actual	0	0	0
Over performance			
Under performance			
Variance	0	0	0
% Achieved			



SUMMARY
PERFORMANCE
INFRA

Page 29
9,826,055
TOTAL FINANCIAL BUDGET
TO DATE

£3,107,922
TOTAL ACTUAL
SPEND TO DATE

-£ 6,718,133
VARIANCE TO DATE

Infrastructure

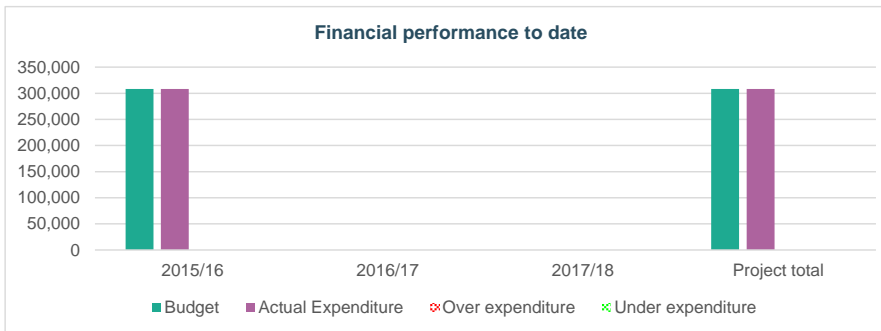
Monthly Performance Dashboard

Financial performance

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	308,055	0	0	308,055
Actual Expenditure	308,055	0	0	308,055
Over expenditure	0	0	0	0
Under expenditure	0	0	0	0
Variance	0	0	0	0
% Achieved	100.0%			100.0%

Narrative on overall progress to date:

Contract signed. Works started on 8th February 2016. Expected works to finish in their entirety during November 2016 but this is now expected to be completed during October 2016.



FINANCIAL OUTCOMES
RNN Group (North Notts College)

Page 30
£308,055
TOTAL FINANCIAL BUDGET TO DATE

£308,055
TOTAL ACTUAL SPEND TO DATE

£0
VARIANCE TO DATE

Milestones and change control

Milestones		Planned completion	Forecasted completion	Actions	Owner	RAG status
North Notts College	Contract clarification	Jan-16	Jan-16	Contracted signed	North Notts College	Green
	Skills Plan/Survey analysis/Staff development	May-16	May-16	Completed	North Notts College	Green
	Employer engagement	Aug-16	Aug-16	On-going	North Notts College	Amber
	Quarterly reporting	Nov-16	Nov-16	Expected to complete ahead of schedule	North Notts College	Amber
	Construction phase	Nov-16	Nov-16	Long stop date	North Notts College	Red
	628 additional students	Aug-17	Aug-17		North Notts College	Red
	Final Evaluation	Mar-18	Mar-18		North Notts College	Red

Project element	Change	Proposer	Reason	RAG status

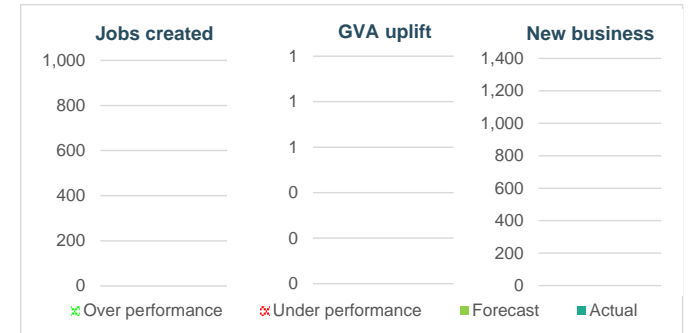
Infrastructure

Monthly Performance Dashboard

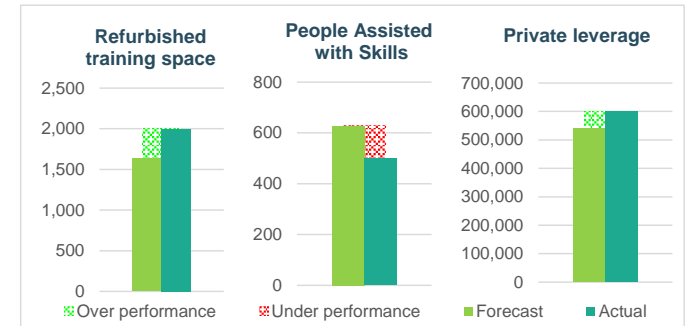
Programme performance

PERFORMANCE
RNN Group (North
Notts College)

Results	Jobs created	New business	GVA uplift
Forecast			
Actual			
Variance			
% Achieved			



Outputs	New Build development	Refurbished training space	Rationalised training space	People assisted with skills	Private leverage £m
Forecast		1635		628	£ 541,445.00
Actual		2000		500	£ 600,000.00
Variance		365		-128	£ 58,555.00
% Achieved		122.3%		79.6%	110.8%



Infrastructure

Monthly Performance Dashboard

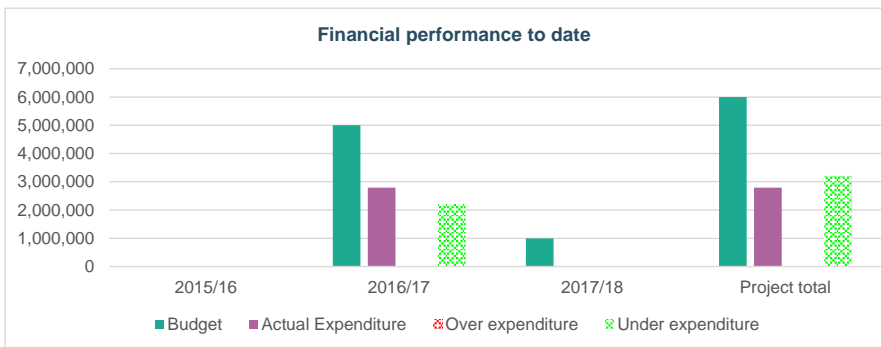
OUTCOMES
National Rail College
- Doncaster campus

Page 32
£5,000,000
TOTAL FINANCIAL BUDGET
TO DATE

£2,788,867
TOTAL ACTUAL
SPEND TO DATE

Financial and programme performance

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	0	5,000,000	1,000,000	6,000,000
Actual Expenditure	0	2,788,867	0	2,788,867
Over expenditure	0			0
Under expenditure	0	2,211,133	0	3,211,133
Variance	0	-2,211,133	-1,000,000	-3,211,133
% Achieved		55.8%	0.0%	46.5%



Narrative on overall progress to date:

* Groundworks started on site 18th March.
* Change request made on 17th May 2016 to spend profile (see below table). Approval to the spend profile has been included within the Dashboard paper (SEB 14 July 2016).

Milestones and change control

	Milestones	Planned completion	Forecasted completion	Actions	Owner	RAG status
National Rail College	Design gap analysis	Sep-15	Sep-15	Completed	DMBC	Green
	Agreement from Highways Agency for proposed site access	Oct-15	Oct-15	Completed	DMBC	Green
	Planning agreed	Mar-16	Mar-16	Completed	DMBC	Green
	Fire strategy and building controls agreed	Mar-16	Mar-16	Completed	DMBC	Green
	Design strategy signed off	Mar-16	Mar-16	Completed	DMBC	Green
	Drainage approval	May-16	May-16	On-going	DMBC	Amber
	Design/procurement and consultation periods throughout the programme	Aug-17	Aug-17	On-going throughout the build process	DMBC	Red
	Waste management strategy agreed	Aug-17	Aug-17	Legislatively agreed, Further confirmation to be given by HS2 following build completion.	DMBC	Red
	BREEM excellence achieved	Aug-17	Aug-17		DMBC	Red
	Works on-going	Aug-17	Aug-17		DMBC	Red

Infrastructure

Monthly Performance Dashboard

-£2,211,133

VARIANCE TO DATE

Project element	Change	Proposer	Reason	RAG status
Spend profile	Funding split to cover 2 academic years (2016/17 - £5,000,000 and 2017/18 - £1,000,000) rather than the whole £6m spent in 2016/17.	Doncaster Metropolitan Borough Council	BIS/SFA pressure. Birmingham site is behind schedule but nationally agreed profile over the 2 sites so Doncaster have been asked to bring forward spend as BIS funding cannot be carried over academic years. If this not agreed by the LEP there is a potential risk to Birmingham in terms of the loss of £1m of BIS/SFA funding.	Red

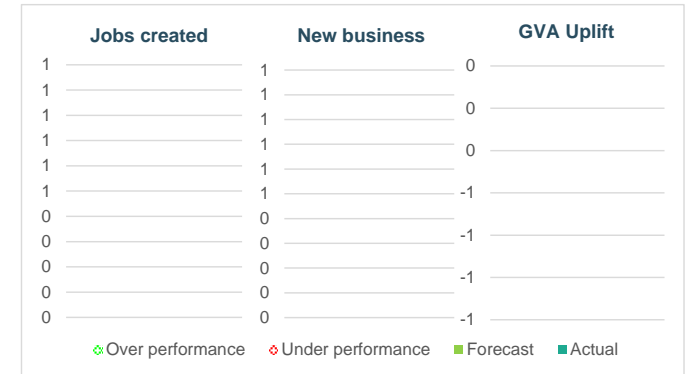
Infrastructure

Monthly Performance Dashboard

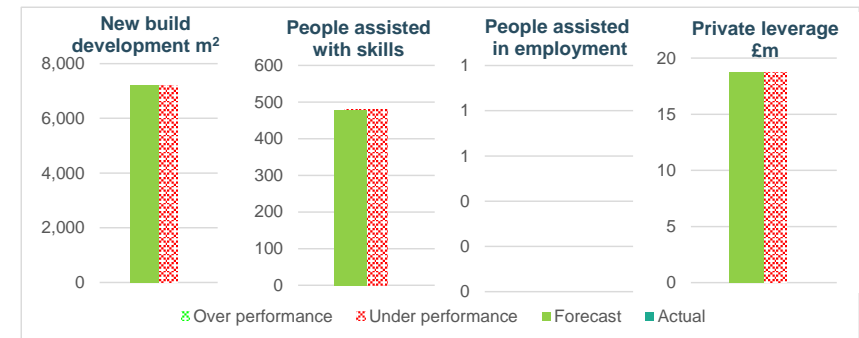
Programme performance

PERFORMANCE
National Rail College
- Doncaster campus

Results	Jobs created	New business	GVA uplift
Forecast	0	0	0
Actual			
Base variance	0	0	0
Over performance			
Under performance			
Variance	0	0	0
% Achieved			



Outputs	New Build development m2	People assisted with skills	People assisted in employment	Private leverage £m
Forecast	7206	479	TBC	18.7
Actual				0.0
Variance	-7,206	-479		-19
% Achieved	0.0%	0.0%		0.0%



Infrastructure

Monthly Performance Dashboard

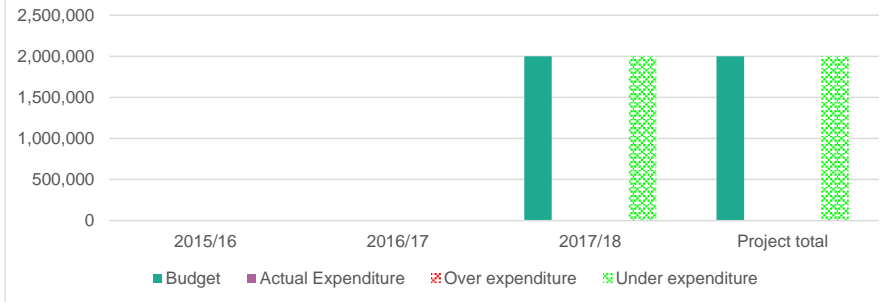
Financial and programme performance

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	0	0	2,000,000	2,000,000
Actual Expenditure	0	0	0	0
Over expenditure				
Under expenditure			2,000,000	2,000,000
Variance	0	0	-2,000,000	-2,000,000
% Achieved			0.0%	0.0%

Narrative on overall progress to date:

2018/19 - £2.5m
 2019/20 - £3.2m
 2020/21 - £5m
 Total Capital Funding - £28m
 Call for schemes to follow ABR recommendations. Pipeline includes an lol (Institute of Infrastructure) and IoT (Institute of Technology).

Financial performance to date



OUTCOMES
 Remaining
 Competitive fund

£2,000,000
 TOTAL FINANCIAL BUDGET

Page 35

Milestones and change control

Milestones	Planned completion	Forecasted completion	Actions	Owner	RAG status
Remaining Comp. Fund					

Project element	Change	Proposer	Reason	RAG status

£0
 TOTAL ACTUAL
 SPEND

-£2,000,000
 VARIANCE

Infrastructure

Monthly Performance Dashboard

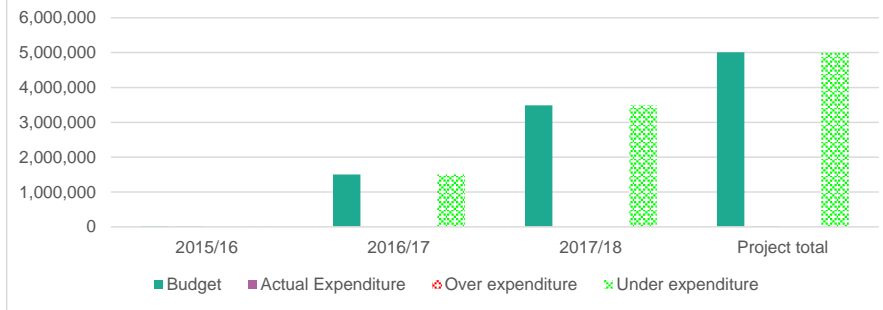
Financial and programme performance

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	18,000	1,500,000	3,489,000	5,007,000
Actual Expenditure	11,000	0	0	11,000
Base variance	11,000	0	0	11,000
Over expenditure				
Under expenditure	7,000	1,500,000	3,489,000	4,996,000
Variance	-7,000	-1,500,000	-3,489,000	-4,996,000
% Achieved	61.1%	0.0%	0.0%	0.2%

Narrative on overall progress to date:

* Actual spend of £11,000 against this proposal in 2015/16. Costs relate specifically to work undertaken by ARUP.
 * To be discussed at a future CEX meeting.

Financial performance to date



OUTCOMES
British Glass

£18,000

TOTAL FINANCIAL BUDGET
TO DATE

Page 36

Milestones and change control

Milestones	Planned completion	Forecasted completion	Actions	Owner	RAG status
British Glass					
Awaiting further update on this.					

£11,000

TOTAL ACTUAL
SPEND TO DATE

Project element	Change	Proposer	Reason	RAG status

-£7,000

VARIANCE TO DATE

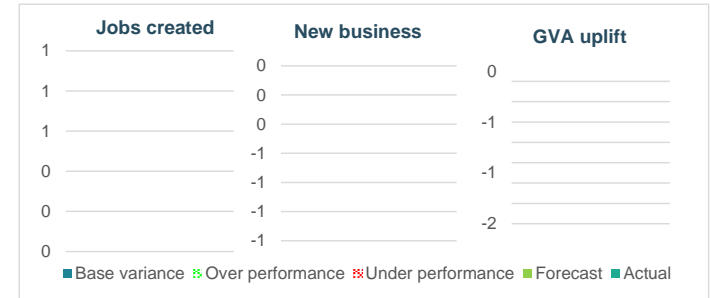
Infrastructure

Monthly Performance Dashboard

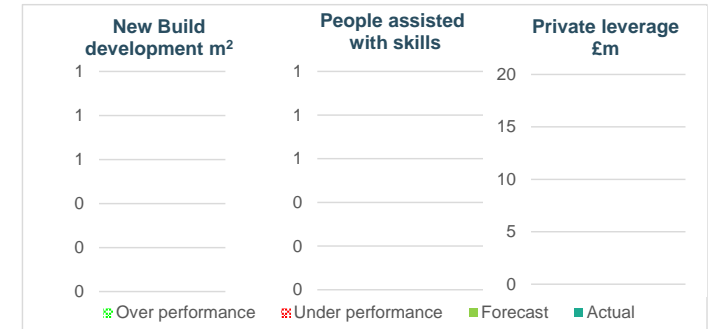
Programme performance

PERFORMANCE
British Glass

Results	Jobs created	New business	GVA uplift
Forecast	0		
Actual	0		
Variance	0		
% Achieved			



Outputs	New Build development m2	People assisted with skills	Private leverage £m
Forecast			
Actual			
Variance			
% Achieved			



Infrastructure

Monthly Performance Dashboard

FINANCIAL
OUTCOMES
RNN Group
(Rotherham College
HE Centre)

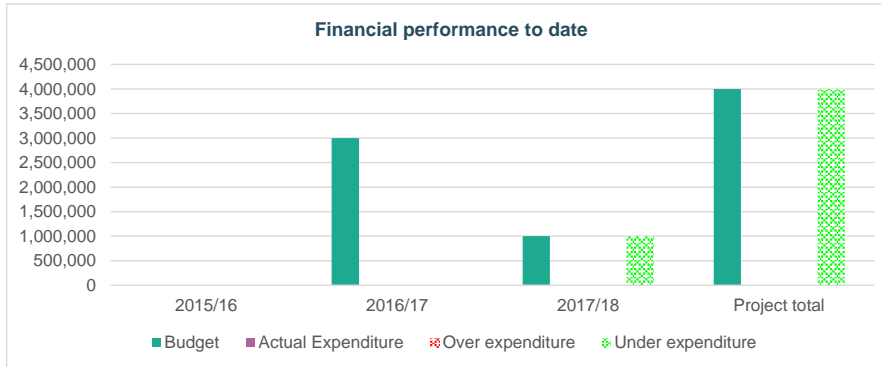
Page 38
£4,000,000
TOTAL FINANCIAL BUDGET

£0
TOTAL ACTUAL
SPEND TO DATE

-£4,000,000
VARIANCE TO DATE

Financial performance

Spend performance	2015/16	2016/17	2017/18	Project total
Budget	0	3,000,000	1,000,000	4,000,000
Actual Expenditure	0			0
Over expenditure	0			
Under expenditure	0		1,000,000	4,000,000
Variance	0	-3,000,000	-1,000,000	-4,000,000
% Achieved		0.0%	0.0%	0.0%



Narrative on overall progress to date:

- * New build currently going through business case process. OBC submitted December 2015.
- * Moderation panel held on the 8th January 2016. Paper to skills board 25th February.
- * RNN Group will be submitting FBC alongside clarification of the issues raised by the moderation panel.
- * RNN Group have asked for 33.3% RGF contribution and alongside this £6m in loans (£3m SCR CA and £3m RMBC). (provisionally allocated funding in table to the left is on the back of the original OBC sent in December 2015)
- *FBC/OBC additional information moderation booked for the 23rd May 2016. Early feedback has been given to RNN and RMBC via email.
- *Formal moderation feedback - 26th May 2016.
- * Further FBC submitted on the 10/13th June 2016.
- *Appraisal panel reviewed on the 14th June 2016.
- *Formal appraisal panel feedback - 27th June 2016.

Appraisal panel view is that an independent review is now required as there are still a number of concerns with the proposal which are not being resolved.

Independent consultant meeting with the college on the 7th July 2016.

Risk to 2016/17 spend. Funding to be re-profiled.

Milestones and change control

Milestones		Planned completion	Forecasted completion	Actions	Owner	RAG status
Rotherham HE Centre	Outline business case	Mar-16	Apr-16	Moderation panel asked for further clarification on the back of the OBC	RNN Group	Amber
	Full Business Case	Jun-16	Jun-16	To be submitted by RNN Group along with moderation clarification	RNN Group	Amber

Project element	Change	Proposer	Reason	RAG status

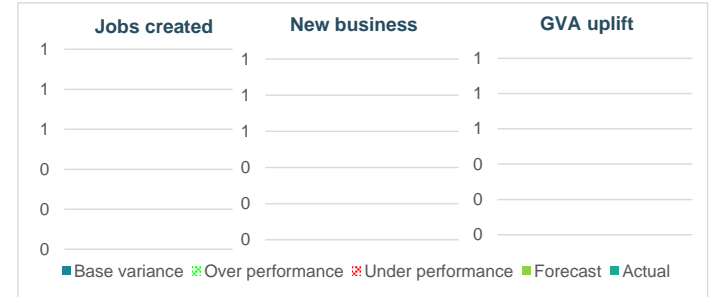
Infrastructure

Monthly Performance Dashboard

PERFORMANCE
Rotherham College
HE Centre

Programme performance

Results	Jobs created	New business	GVA uplift
Forecast	0	0	0
Actual	0	0	0
Variance	0	0	0
% Achieved			



Outputs	New Build development m ²	People assisted with skills	Private leverage £m
Forecast	0	0	0
Actual	0	0	0
Variance	0	0	0
% Achieved			



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SCR COMBINED AUTHORITY SKILLS AND EMPLOYMENT EXECUTIVE BOARD

14th July 2016

SCR Capital – Rotherham Centre for Higher Level Skills

Summary/Purpose of paper

This paper provides an update to the Executive Board on the current status of the proposal submitted and provides a summary of the Moderation Panel feedback following appraisal of the Outline Business Case (OBC) which was re-submitted on a twin track basis with the submission of the Full Business Case (FBC) in April 2016. A second submission/iteration of the FBC was issued by the scheme promotor in June 2016.

In appraising the OBC/FBC in May 2016, the moderation panel still identified a number of significant weaknesses in the evidence provided in support of the strategic, economic and commercial cases. Further clarity was also requested regarding scheme costs and finances as the request was changed from a grant only scheme to a grant AND loan request in the re-submitted FBC.

Formal feedback was issued on the 26th May 2016 to the scheme promotor. A further FBC was issued by the scheme promotor on the 13th June 2016.

Following moderation and appraisal we are recommending we proceed to submission of a further FBC by the scheme promotor.

1. Issue

- 1.1. A moderation Panel meeting was held on the 23rd May 2016 to appraise and review the re-submitted OBC and FBC proposal. This included 3 officers of the SCR Executive, the national SFA finance and property lead and a senior colleague from Barnsley Metropolitan Borough Council.
- 1.2. A further iteration of the FBC was submitted by the scheme promotor on the 13th June which was reviewed by the SCR appraisal panel on the 14th June 2016. The appraisal panel is SCR's internal assurance group including representatives of the Monitoring and S.151 officers.
- 1.3. The moderation and appraisal panel assessment is that the full business case in its current format still demonstrates a number of weaknesses so we are updating the executive board on the next steps and asking that endorsement is given for a further submission of the FBC.

2. Recommendations

- 2.1. That the Exec Board considers the progress to date and the moderation (Annex 1) and appraisal (Annex 2) feedback.

2.2. That the Exec Board endorses the decision for a further re-submission of the FBC by the scheme promotor.

3. **Background Information**

3.1. Following the production of a Commissioning Prospectus for skills capital schemes, Rotherham College submitted a Strategic Mandate outlining their proposal for the development of a centre for higher level skills in Rotherham. The SCR Skills, Employment and Education Executive Board recommended to the SCR CA that this mandate progress to Outline Business Case at their meeting on 8th October 2015. This decision was ratified by the SCR CA at their Board Meeting 26th October 2015.

3.2. Rotherham College submitted a capital grant proposal at Outline Business Case (OBC) in December 2015. The amount of grant requested was £4,386,274 which equated to 40.1% of the total project costs of £10,965,685.

3.3. Following moderation in February 2016 the RNN group re-submitted the OBC and a few days later the Full Business Case (FBC) in April 2016. The amount of grant requested was amended in line with moderation feedback to £3,524,800 (equivalent to 33.3% of the costs) however alongside this a new request was made for a £6,000,000 loan facility. Total project costs were also amended to £10,574,401 (from £10,965,685) by the scheme promotor.

3.4. A meeting has also been held with the Finance Director of RNN Group (5th July 2016) to ascertain the status of the loan request. The outcome of this meeting is that there is no clear cause for us to support this project through additional loan funding so following review and agreement by the Appraisal panel and Exec Board endorsement we will look to encourage the scheme promotor to pursue the commercial finance route and seek an in-principle decision to coincide with the second re-submission of the FBC.

3.5. In accordance with the requirements of the SCRs agreed process for skills capital scheme appraisal (SCR Assurance and Accountability Framework March 2015) this scheme has been jointly appraised by a moderation panel including SCR Executive, a representative from the SFA national Property and Finance Team and a peer appraiser from a neighbouring Local Authority.

3.6. A detailed assessment from the Moderation Panel is provided at Annex 1 and feedback from the Appraisal Panel at Annex 2. In addition, a detailed financial and property assessment report was provided as additional assurance to the SCR CA by the SFA.

4. **Implications**

i. Financial

Gareth Sutton and Roz Bentley met with the Finance Director of RNN Group on the 5th July 2016.

Headlines from the meeting are below –

- RNN flagged material risk of business failure as the reason for requesting loan support
- RNN further suggested that the cash flow was necessary to strengthen their balance sheet for other capital projects
- RNN suggested that the financial forecasts we were working to (which showed a very strong business) were not up-to-date, and were not the forecasts they had shared with commercial finance providers
- RNN outlined that they were not necessarily looking for a 25Y £6M loan, but something more flexible
- RNN have external representation (Finanalysis) who is seeking commercial finance on their behalf
- Barclays are willing to offer a 25Y 3% loan

On this information, and that which we have seen to-date, there is no cause for us to support this project through additional loan funding:

- There is no evidence of market failure:
RNN have an indication of loan support from a strong counterparty
The offer of support is at a very competitive rate, at or below that which we would be willing to lend at
- RNN have not given us sight of their latest numbers, but flag to us concerns about business viability:
The lack of accurate information does not give us enough information to enable a prudent decision
- Concerns that we are implicitly being asked to cross-fund other capital projects which may not be regional priorities

ii. Legal

There are no legal implications of this report.

iii. Diversity

There is some evidence within the latest FBC that the Scheme Promotor has considered diversity issues as national and local evidence of diverse communities participating in higher levels of learning and accessing higher level skills / jobs would point to diversity being a strong consideration in a scheme of this nature and for Rotherham.

iv. Equality

The evidence provided in the FBC to support this scheme did not address any equality issues. Clarity will be sought from the Scheme Promotor to address equality issues as national and local evidence regarding participating in higher levels of learning and accessing higher level skills / jobs would point to this being a strong consideration in a scheme of this nature and for Rotherham.

**REPORT AUTHOR
POST**

**Roz Bentley
Economic Policy and Delivery Officer**

Officer responsible: **Ruth Adams**

**Deputy Executive Director/Director of Skills and Employment
Sheffield City Region Executive Team
Tel: (0114) 2541394
Email: ruth.adams@sheffieldcityregion.org.uk**

Background papers used in the preparation of this report are available for inspection at <N:\PROGRAMMES\SKILLS\SKILLS CAPITAL\RNN GROUP - ROTHERHAM COLLEGE->

<N:\PROGRAMMES\SKILLS\BOARD PAPERS\Skills Capital\ANNEX 1 - RNN Group FBC Moderation Feedback FINAL.docx>

<N:\PROGRAMMES\SKILLS\BOARD PAPERS\Skills Capital\ANNEX 2 - RNN Group FBC Appraisal Panel Feedback June 2016 v3.docx>

Other sources and references:

- SCR Skills Capital Prospectus
- SCR Assurance and Accountability Framework
- SCR CA Meeting – 8th October 2015
- SCR SEB – 26th October 2015

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Scheme Promotor	RNN Group
Project Title	Centre for Higher Level Skills
Project Cost	£10,574,401 (OBC was £10,965,685)
Grant Requested	£3,524,800 (33.3%) OBC was £4,400,000 (40.1%)
RNN Group project contribution (from reserves)	Circa £1,000,000
Loan Requested	£6,000,000
Moderation Panel date	23 rd May 2016

Timeline

- **OBC received – 17th December 2015**
- **OBC Moderation – 8th February 2016**
- **OBC to SEB – 25th February (recommendation made to re-submit OBC with potential to submit FBC at the same time)**
- **OBC re-submission received – 12th April 2016**
- **FBC received – 18th April 2016**
- **Deadline for re-submission of the FBC – 10th June 2016**

Recommendation of the SCR Appraisal Panel

The opinion of the SCR Appraisal panel is that further clarification of the points below is needed by the 10th June 2016, prior to a formal recommendation being made to the SCR Combined Authority. Clarification should be in the format of a revised FBC.

Explanation of the moderation process

The SCR Skills Executive Board, issued the SCR Skills Capital Fund Prospectus. As part of the approved assurance process of the SCR CA and LEP board, a SCR Appraisal Panel, comprising SCR officers, SCR Finance, SCR Legal, SCR Policy, national SFA finance and a Peer Local Authority is constituted to appraise schemes submitted for funding.

Specifically the Skills Funding Agency assess the property, financial and affordability elements, of submitted schemes, utilising national baselines, prior to making a recommendation to the wider SCR Appraisal Panel, the SFA assess 5 key estates elements relating to:

- Eligibility of overall project costs, including project tenure/ acquisition arrangements
- Ability to meet project delivery timescales,
- Addressing poor quality estates condition
- Estates rationalisation
- Alignment to estates strategy

A review of the net present value, affordability, value for money/ efficiency savings and project risk has also been undertaken where applicable.

Assessment of the application has been undertaken by Agency finance and property colleagues. The Agency's assessment criteria were endorsed by the national association of colleges (AoC) capital reference group in 2013. Internal moderation and peer review work has been undertaken to ensure

a consistency of approach in the assessment and scoring process. This is in line with the approved SCR Assurance and Accountability Framework.

Feedback

Strategic Case

The FBC provides a strong narrative of the challenges and opportunities but then stops at how building a HE centre will address this in terms of the plans in place to engage more businesses, plans as to how they will progress people to higher apprenticeship qualifications and how they will work with communities within the local area where participation in learning is particularly low, for example. **This was noted at the OBC stage but is still not clear within the FBC submission.**

In terms of the definition of higher level skills, we expect this to be programmes and qualifications which are Level 4 and above, not level 3 qualifications. Clarification is therefore required in terms of the offer itself and levels of qualifications linked to the number of learners quoted so we can be satisfied that the centre is for level 4+ programmes and not displacing level 3 provision.

Public/Private Collaboration

At the OBC moderation it was noted that the scheme made reference to employers that have been contacted and specific sectors targeted which, in a number of cases are linked to the SCR Economic Plan. There are some areas listed e.g. music, theatre and hair and beauty where the employer links are not clear in the documents provided. Although the scheme promotor has supplied a copy of an Employer Engagement Plan, this is still not clear. Specific actions to address:

1. **(action from OBC to supply a copy of the plan)** The Employer Engagement Plan supplied is out of date even though the dates on the front have been changed to 2015-2018. Re-submission of this needs to be a priority action and not listed for action in Summer 2016.
2. The revised Employer Engagement Plan should also provide clarity on how embedded employers will be in curriculum design and development, there is a requirement to evidence how the centre will support learners in areas where there is demonstrable demand from employers and how by engaging employers economic outcomes will be maximised.

Economic Impact

Following the original OBC submission feedback was provided that more work was needed to clarify the economic case of this project. Links have been made to some of the economic priorities of the SCR but the FBC is still lacking in terms of the evidence behind what impact the HE centre will have on the economy. The SCR still requires further information on the research behind this and most significantly more information on the impact specifically in terms of local jobs and upskilling as a result of this investment. Specific actions to address:

1. Whilst lots of data and information is included on the statistics at L4+, no links are made from this to the requirements of the Rotherham / SCR area. There is a lack of information provided in relation to higher level vocational study and degree level apprenticeships. 200 learners are quoted but no detail behind this figure and no updated list of qualifications supplied with the FBC.

2. (noted at OBC, not clear at FBC) More detail required on the progression pathways described within the proposal to understand how and why those have been selected and how they complement and interact with existing provision in the LA area.
3. (noted at OBC, not clear at FBC) Please clarify what the 'new employment opportunities being developed within Rotherham' are and make this clear in the proposal how these have been considered in the proposed curriculum offer.
4. Contextual information needs to be included on how the proposal supports the wider regeneration of Rotherham (and please include any referenced plans as part of the annexes).

Outputs, outcomes and results

Following **submission of the OBC feedback was provided advising that** we needed to understand the stages undertaken by the scheme promotor resulting in the learner number projections over the next 4 year period. The FBC hasn't provided this clarification of the numbers other than a statement including an 'assumption'.

Estate Gateway

We asked in the OBC moderation document for the confirmation of the granting of a 125 year lease, confirmation has been given in the FBC that Heads of Terms have been received but there is no attachment included as part of the annexes supplied. A letter of support has been included from RMBC. Specific actions to address:

1. **Please email a copy of the agreement as noted at OBC.** A copy of the valuation for the site itself is also required (£385k).
2. The estates strategy does not consider the entire RNN Group sites and locations so it is not clear that the impact of merger on the college's estate requirements has been accounted for. An updated version of the estates strategy is required as soon as possible to consider the wider picture.
3. Confirmation of the process behind the scoring set out in table 13.4.1 within the Estates Strategy is required, it is not clear how the scoring conclusion has been made. Lower cost options appear to have been discounted with no explanation.
4. Reference made to BREEAM and current target of 'very good', there is reference made to achieving an 'excellent' standard, subject to incorporating additional items but then no information on the cost or overall viability of this has been provided and there are conflicting % listed within the application (section 1) and the building cost breakdown analysis (section 4).
5. Estates need/condition (section 6) – confirmation has been received via **Graham Adams (email on 21st March 2016)** that this section is not applicable as the project will have no impact on existing buildings in terms of rationalisation and/or improvement. Can you therefore clarify in writing that the expectation is that HE learners will be based over 2 sites? Given the project would not be at capacity for a few years we are struggling to understand this decision?
Please be specific about the operational impact on other college buildings as this will have an impact on funding conditions.

Financial Assessment

The application fails on SFA value for money criteria. This is because the proposal includes land acquisition and no supporting open market valuation has been provided. **To note caveat in relation to loan amount which hasn't been confirmed/agreed** but In terms of affordability there remains a question why the scheme promoter would want to consider a loan facility when cash reserves could be utilised.

Specific actions to address:

1. Planned expenditure document (section 6) only shows spend to £8.876m in 2017/18 which does not match the £10.2m project costs stated as incurred in the application. Clarification of this is required.
2. Section 6 does not match section 4, clarification of this is required.
3. Recoverable VAT on project costs cannot be claimed, please make clear which costs are non-recoverable (also see comment 2) **Roz Bentley spoke briefly with Spencer Prewett** about this, not clear from Section 6.
4. Page 9 of the FBC asks about funding interdependencies, the response should also include references to HEFCE and SFA funding as listed within the annexes.
5. Clarification is also required in terms of the BREEAM rating the project will deliver as there is conflicting figures quoted, the budget requested is sufficient to fund an Excellent BREEAM standard, please confirm this is the case.
6. Telekit held between Don Everitt, Roz Bentley and Gareth Sutton on 25th May at 1.30pm to discuss the rationale behind the request for a £6m loan facility as the RNN Group financial plan (section 3eii) is showing cash assets of £7,430m in the 2016/17 academic year and £10,669m in the 2017/18 academic year after receipt of the loan and capital expenditure costs. The loan payment profile within the plan (section 6a) is £1.2m in 2016/17 and £4.8m in 2017/18. Working capital and cash flow have been suggested as reasons behind the loan requirement, with an inference that the college would not wish to operate with low cash balances but on looking at the 3 academic years prior to this year-end cash assets have ranged between £777k and £2m which are lower than the position that would arise should RNN fund the scheme from its balance sheet. Further and comprehensive clarification is required, particularly around the suggestion that capital may be required for further pipeline capital projects and that the full £6m ask may not be required.

In addition to the above, there are a number of other areas which will require further clarification and detail. These are:

1. Clarity required on the role of other HE partners.
2. **(noted at OBC, not actioned)** Lack of evidence around community engagement. In the FBC it states a 'key assumption' of the project that local individuals will engage with the HE centre. The OBC included a table of student numbers which the scheme promotor states is a 'detailed summary' of historic and predicted growth. We would expect more evidence behind the learner number assumptions.
3. Confirmation of the legal advice received in relation to state aid as per para 9.3 of the Skills Capital Prospectus. As RNN will be in receipt of the aid for the capital build.

4. The project is stated to require planning consent, which the FBC states will be applied for in April/May 2016, but the programme submitted states August/September 2016 timeline for planning application and consent to be obtained by the end of January 2017 this requires clarification.
5. Reference made to a full OJEU process, given the timescales for this has work been on-going to develop OJEU documentation?

Next steps

- We will require a full re-submission of the FBC and annexes to address the above actions.
- Please ensure there are no references back to the OBC within the FBC (O=outline, F=Full).
- Referenced documents should be included within the annexes or a valid web link, provided (this does not apply to the SEP or capital prospectus).
- Any queries to the SCR CA Executive Team with respect to this feedback are from one 'lead' contact named on the application only or a notified deputy so as to avoid unnecessary duplication of queries.

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Scheme Promotor	RNN Group
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Project Cost	£10,574,401 (OBC was £10,965,685)
Grant Requested	£3,524,800 (33.3%) OBC was £4,400,000 (40.1%)
RNN Group project contribution (from reserves)	£1,049,601
Loan Requested	£6,000,000
Appraisal Panel date	14 th June 2016
Moderation Panel date	N/A

Timeline

- **OBC received – 17th December 2015**
- **OBC Moderation – 8th February 2016**
- **OBC to SEB – 25th February (recommendation made to re-submit OBC with potential to submit FBC at the same time)**
- **OBC re-submission received – 12th April 2016**
- **FBC received – 18th April 2016**
- **Re-submission of the FBC – 10/13th June 2016**
- **Appraisal Panel – 14th June 2016**

Recommendation of the SCR Appraisal Panel

The opinion of the SCR Appraisal panel is that following the second iteration of the FBC there are still some key points of clarification required prior to a formal recommendation being made to the SCR Combined Authority. Clarification as before should be in the format of a revised FBC with the timeline to be confirmed by the scheme promotor.

The scheme will only be considered by the Combined Authority on confirmation of the loan facility.

Explanation of the appraisal process

The SCR Skills Executive Board, issued the SCR Skills Capital Fund Prospectus. As part of the approved assurance process of the SCR CA and LEP board, a SCR Appraisal Panel, comprising SCR officers, SCR Finance, SCR Legal, SCR Policy, national SFA finance and a Peer Local Authority is constituted to appraise schemes submitted for funding.

Specifically the Skills Funding Agency assess the property, financial and affordability elements, of submitted schemes, utilising national baselines, prior to making a recommendation to the wider SCR Appraisal Panel, the SFA assess 5 key estates elements relating to:

- Eligibility of overall project costs, including project tenure/ acquisition arrangements
- Ability to meet project delivery timescales,
- Addressing poor quality estates condition
- Estates rationalisation
- Alignment to estates strategy

A review of the net present value, affordability, value for money/ efficiency savings and project risk has also been undertaken where applicable.

Assessment of the application has been undertaken by SCR colleagues. Internal moderation and peer review work has been undertaken to ensure a consistency of approach in the assessment and scoring process. This is in line with the approved SCR Assurance and Accountability Framework.

Feedback

Strategic Case

Please answer the following questions:

1. What work has been done with communities and employers before this submission? Although it is positive to see the inclusion of the employer engagement plan and the involvement of a community group there is no evidence of anything prior to submission which would inform the evidence base behind the requirement for funding.
2. Can you please supply a list of the actual qualifications you intend to offer at the HE centre? This is an outstanding action (since the OBC).
3. Remove references to Growth and Innovation Fund on page 22. This is no longer is existence.

Public/Private Collaboration

Please answer the following questions:

1. In the previous feedback we asked for clarity on how embedded employers will be in curriculum design and development, there is a requirement to evidence how the centre will support learners in areas where there is demonstrable demand from employers and how by engaging employers economic outcomes will be maximised. Some good examples have been given in appendix 4 in terms of employer involvement (noted a number of the employers are based within Sheffield). There is still a lack of information in terms of actual employer confirmation of their involvement within the activities the FBC has listed as being delivered by employers within the area.
2. Stakeholder engagement (page 39 in FBC and Appendix 17) – talks about key stakeholders engaged to date, on this list there is no reference to community organisations, firm employer lists nor the detail behind the roles of each stakeholder. This requires further clarification.

Economic Impact

Please answer the following questions:

1. We noted in the previous feedback that whilst lots of data and information is included on the statistics at L4+, no links were made from this to the requirements of the Rotherham / SCR area. Disappointingly the data in the previous version has been removed from this submission.
2. There is a lack of information provided in relation to higher level vocational study and degree level apprenticeships. 200 learners are quoted but no detail behind this figure and no updated list of qualifications supplied with the FBC.

3. The employer engagement plan states that you will be delivering degree apprenticeships with an existing HE partner but it isn't clear who?
4. We asked for more detail on the progression pathways described within the proposal to understand how and why those have been selected and how they complement and interact with existing provision in the LA area. Links made to provision already being delivered at Level 3 and below at RNN Group but there are no links made to other providers delivering in Rotherham.
5. Please confirm what the 'new employment opportunities being developed within Rotherham' are and make this clear in the proposal how these have been considered in the proposed curriculum offer. Please note referencing sector subject areas in a SCR LEP commissioned plan developed in 2014 is not enough information.
6. Contextual information needs to be included on how the proposal supports the wider regeneration of Rotherham (and please include any referenced plans as part of the annexes).

Outputs, outcomes and results

Please answer the following questions:

Estate Gateway

1. Final Head of terms agreement is required. The letter attached refers to 'confirmation in principle'.
2. Land valuation is included at Appendix 14 at £350k. This needs amending throughout the whole proposal as all the figures refer to the previous amount quoted as £385k.
3. Please advise of the reasoning/evidence behind the decision making process and the lack of clarity around the scoring mechanism used, specifically for the priorities listed in relation to 'quality education' and 'belonging and engagement'. The response talks about college priorities but there is no reference to where these 'priorities' have come from in the attachments to understand why 1, 2 and 5 have been used and what the other 'priorities' are.
4. Does the £10.574m in the cost plan include the cost of achieving a BREEAM rating of excellent?
5. Estates need/condition – confirmation has been received via **Graham Adams (email on 21st March 2016)** that this section is not applicable as the project will have no impact on existing buildings in terms of rationalisation and/or improvement. Can you confirm that the only learners who will be based within current buildings are those referred to as 'specialist engineering' courses as the response is still not clear?

Please be specific about the operational impact on other college buildings as this will have an impact on funding conditions.

Financial Assessment

Please answer the following questions:

1. Confirmation/agreement of the loan to be confirmed.
2. Please re-issue Appendix 13 with correct committed and confirmed cost in relation to the land value of £350k.

3. Clarification is still required in terms of the BREEAM rating (see estate gateway, question 5).
4. Page 35 – costs require updating as the land value within the FBC is out of date.
5. Appendix 15 – financial plan, can you please complete section 7a.
6. How has the figure of £5,900 (instead of the usual £9,000) been derived at when discussions and relationships with HE partners are not clear and there is no evidence of any wider community consultation?

In addition to the above, there are a number of other areas which will require further clarification and detail. These are:

1. We still require clarity on the role/s of other HE partners. Although references have been made to Hull University and Sheffield Hallam University it isn't clear there is anything but an intention nor that plans have been worked through.
2. In the FBC it states a 'key assumption' of the project is that local individuals will engage with the HE centre. The OBC included a table of student numbers which the scheme promotor states is a 'detailed summary' of historic and predicted growth. We would expect more evidence behind the learner number assumptions.
3. Confirmation of the legal advice received in relation to state aid as per para 9.3 of the Skills Capital Prospectus. As RNN will be in receipt of the aid for the capital build. We advise that you seek the advice of a specialist lawyer in order to clear this requirement of providing a fully worked up and compelling SA position statement (to include the below) -
4. State Aid - : please define what elements of SA are satisfied and why, and then more fully by way of reference to decided SA case law and/or EU Commission guidance how the Distorting Competition test is not met otherwise this appears to be unempirical and conjecture – which is not acceptable by way of a compelling case for the CA to approve this application.
5. State Aid -: An organisation is either a public sector body or it is not for the purposes of SA. This assertion needs more rigour and confirmation by reference to decided case law / EU Commission guidance.
6. State Aid -: Please provide a more thorough and detailed explanation as to why RNN is not the ultimate beneficiary in terms of governance and organisational structure.
7. State Aid -: The CA would need much clearer assurance by way of background justification that the SME block exemption applies.
8. State Aid -: It would be in RNN's best interests to seek the advice of a specialist lawyer in order to clear the requirement of providing a fully worked up and compelling SA position statement.

Further things to note/General Feedback

- Removal or amendment of paragraphs e.g. Reference made to a full OJEU process, given the timescales for this has work been on-going to develop OJEU documentation? The FBC from the 10th June 2016 document now states an intention to use an OJEU compliant framework and that the scheme promotor will 'fully explore' the various frameworks. Timescales have changed with intention to undertake PQQ process in October/November with full procurement in November/December 2016.
- Referencing documents and not including within the annexes (town centre masterplan, economic plan, UKCES report)
- We would advise you proof read the whole document before issue.

- As before, please do not refer to the OBC in the FBC.

Next steps

- We will require a full re-submission of the FBC and annexes to address the above actions.
- Please again ensure there are no references back to the OBC within the FBC (O=outline, F=Full).
- Referenced documents should be included within the annexes or a valid web link, provided (this does not apply to the SEP or capital prospectus).
- Any queries to the SCR CA Executive Team with respect to this feedback are from one 'lead' contact named on the application only or a notified deputy so as to avoid unnecessary duplication of queries.

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SCR COMBINED AUTHORITY SKILLS EXECUTIVE BOARD

14th July 2016

Addressing Economic Shocks in the SCR

Purpose of paper

To provide an update to the Skills Executive Board on work to progress a bespoke programme of support which will mitigate economic shock from large scale redundancies across the SCR.

1. Issue

- 1.1 The press has announced 2485 planned redundancies in the private sector in the first 6 months of 2016, across 6 of our major employers. Many other companies within SCR have announced closure, relocation or downsizing and post-Brexit indications are we can expect more economic shocks.
- 1.2 In our response to the TATA redundancy announcement, the SCR was able to mobilise a quick, short term response which has reduced some of the impact of those redundancies. Ensuring a co-ordinated approach, a Strategic Taskforce was formed in January 2016 for 6 months. The Taskforce chaired by Cllr Chris Read, involved representatives from BIS, Skills Funding Agency (SFA), John Healey MP, Linda McAvan MEP, Tata, UK Steel Enterprise, union representatives, JobCentre Plus, the Careers Service, Rotherham College, the Combined Authority and the 4 South Yorkshire Local Authorities.
- 1.3 A review of existing available resources to support ex-TATA employees, proved the need for additional flexibility within the system to support individuals affected by redundancy. In response, Rotherham MBC, supported by the SCR Executive, were successful in their request for an additional investment of £1.5m of Adult Education Budget (AEB) funding to reskill effected individuals. Partners were able to negotiate the removal of the usual funding restrictions, enabling funds to be flexed where need was required and extend support across the identified supply chain to TATA.
- 1.4 Whilst the Taskforce has successfully supported a large number of individuals affected by Tata redundancies, lessons learnt indicate the potential to improve this approach further through the development of a centralised and coordinated approach to future economic shocks.

2. Recommendations

- 2.1. The Board considers the progress to date and advises on the shaping of next steps.

3. Background Information

- 3.1 Whilst the final number of redundancies made by TATA and its supply chain is not known, as of May 2016 the £1.5m of AEB funding had provided support to 479 ex-employees, 69% had accessed training from the service, 44 individuals had successfully moved into further employment.

This budget is now nearly fully committed.

3.2 Lessons learnt from Skills Support for Redundancy and the TATA intervention (January – May 2016) present many examples of strong practice but suggests the system is weak around 3 key areas:

- **Outcomes** - support should be geared to achieving clear employment outcomes for individuals, rather than training interventions.
- **Co-ordination** - stronger co-ordination of the current system and shared management information would enable partners,
 - to capture and communicate the talent entering the labour market and stimulate demand from employers,
 - to promote vacancies aligned to the skills in the workforce to enable job outcomes to be achieved,
 - to better coordinate services and create personalised pathways into work for individuals.
- **Behaviours** - key findings indicate stronger early intervention will influence behaviours,
 - with individuals, it will improve their confidence and employment aspirations;
 - With employers, it will create job outcomes and accelerate the process back into work. Encouraging employers with growth plans to accelerate recruitment in order to take advantage of the skills and expertise available and, with those reducing their workforce, it will facilitate employee engagement from an early stage.

4. Developing a coordinated approach to economic shocks

4.1 Learning to date identifies a need for a more proactive and fleet of foot support system to reduce the impacts of economic shocks in the City Region. At the request of the Strategic Task Force, the SCR approached BIS to flex our resources, to convert some of our capital allocation into revenue and support a more co-ordinated local response. The feedback from BIS has been that we need to develop a stronger case.

4.2 We propose, based on this feedback, to develop our case further over the next 3 months. Working with our strategic partners, we suggest an in-depth piece of work to understand the current system and evidence the gaps within it. This will include a review of our current programmes and their fit within the support system, for example, Skills for Jobs Growth, planned to launch September 2016, will provide training for individuals who have been made redundant.

4.3 Running alongside this, a ring-fenced fund could be made available to enable partners to enhance support to individuals effected by economic shocks until a sustained solution is put in place. The scope and principles of this fund would be shaped with partner input to ensure it adds value to existing resources.

**REPORT AUTHOR
POST**

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