

SCR SKILLS EXECUTIVE BOARD

12th APRIL 2018

BROAD STREET WEST, SHEFFIELD

No.	Item	Action
1	<p><u>Present and Apologies</u></p> <p><u>Board Members</u> Cllr Chris Read (RMBC) - Chair Laura Bennett (SCR LEP) Jo Miller (DMBC)</p> <p><u>In Attendance / Advisory Members</u> Tom Smith (BMBC) Krysia Wooffinden (SCR Exec Team) Andrea Fitzgerald (SCR Exec Team) Mark Lynam (SCR Exec Team) Eve Waite (SCC) Ellie Churchward (DMBC) Simeon Leach (RMBC) Karen Challis (SCR Exec Team / Karen Challis Consulting) Craig Tyler (JAGU).</p> <p>Apologies received from Board members Prof Chris Husbands (SCR LEP) and Dorcas Bunton (DDDC) + David Ayre (DMBC), Paul Woodcock (RMBC) and Tim O'Connell (RMBC)</p>	
2	<p><u>Declarations of Interest</u></p> <p>No declarations of interest were noted by the Board Members present in relation to the matters to be considered.</p>	
3	<p><u>Urgent Items / Announcements</u></p> <p>The Board was informed that Dorcas Bunton would shortly be retiring. Everyone requested their best wishes to Dorcas be recorded.</p>	
4	<p><u>Minutes of the Previous Meeting</u></p> <p>The minutes of the meeting held on 22nd February were agreed to be an accurate record.</p>	

	<p>The following matters were noted as arising:</p> <p>Regarding the Institutes of Technology initiative it was reported a 'non-compliant' bid (i.e. lacking an anchor partner) was submitted as per the direction received from the Board at the last meeting. It was suggested a number of areas nationally may have been in the same position, suggesting inherent faults in the application process. Feedback on the SCR bid is awaited.</p>	
5	<p><u>Skills, Employment and Education Delivery Plan</u></p> <p>A report was received to present the intended final version of the Skills, Employment & Education Delivery Plan to the Board.</p> <p>The report noted the Plan is a constituent part of a suite of 4 similar Plans designed to help guide delivery of the draft SCR Inclusive Industrial Strategy (SCRIIS) (the others being Place, Transport, Business and investment).</p> <p>It was noted the Plan will sit alongside a Dashboard Report (example provided at annex 2 to the report) which will provide ongoing, 'live' updates to each Board meeting on the progress made in respect of each activity.</p> <p>The Board was advised of what changes had been made to the Plan reflecting the comments made at the previous meeting.</p> <p>Further consideration was given to the actions associated with 'raising standards' and the importance of ensuring the actions remain realistic and achievable. It was agreed this is an area where the Plan should be informed by what work is being undertaken, locally and nationally, by partner agencies such as SY Futures.</p> <p>Action: Krysia to consider additional revisions to ensure the Delivery Plan takes account of work being led by other agencies which in turn deliver the SCRIS ambition for skills, education and employment.</p> <p>It was suggested it would be better for the Plan to adopt a general tone of indifference regarding who 'holds the money' for programmes, noting the potentially inadvertent consequences of financial responsibility, and rather be more focussed on seeking to shape and develop programmes in association with Partners such as the Careers and Enterprise Company (CEC).</p> <p>Consideration was given to whether the Plan is too detailed or too focussed on big issues. In discussion, it was agreed the Plan in its current form is appropriately balanced.</p>	KW

	<p>Action: Krysia to provide ongoing updates via the dashboard on activity under the delivery plan and activity discussed by the board by exception</p> <p>RESOLVED, that the Board endorse the Plan and agrees to updates via the proposed dashboard</p>	KW
6	<p><u>Careers, Education, Information, Advice and Guidance (CEIAG) Strategy</u></p> <p>A report and presentation were presented to provide the Board with an update on progress towards the delivery of the SCR CEIAG Strategy.</p> <p>The Board was informed that since the tabling and endorsement of the Strategy in July 2017, work has taken place to integrate the key elements of the strategy into the Skills, Employment and Education Delivery Plan (discussed at item 5) and to develop the supporting Implementation Plans that will be owned by local Stakeholders (noted as still in development).</p> <p>It was noted the Strategy now sets out ‘what good looks like’ in respect of 3 discrete headings; employer leadership, infrastructure and a core offer, with these headings providing the basis for on-going work to integrate existing activity and provide the framework for the forward looking Implementation Plan.</p> <p>It was noted the National Careers Strategy was published December 2017. This helpfully overlapped with the SCR Strategy and provide a useful steer in respect of a number of matters, including clarity around the role of the Careers and Enterprise Company (CEC) and the new ‘Gatsby’ benchmarks of success.</p> <p>It was suggested the Strategy shouldn’t necessarily be too predicated around the SCR priority sectors, such as advanced manufacturing, recognising the lack of correlation between these sectors and the number of new jobs that might be developed in the future comparative to sectors which aren’t currently deemed ‘priority’ such as the health sector.</p> <p><u>Careers Hubs</u></p> <p>It was further noted the national Strategy also introduced the opportunity for LEPs (or other appropriate bodies) to bid to be one of twenty ‘Careers Hubs’ for which the prospectus for bidding was released on the 9th April. This would essentially fund a careers co-ordinator for 2 years to work with 20-40 schools to achieve the Gatsby Benchmarks around careers.</p>	

	<p>It was suggested the timescales involved with developing and submitting a bid are somewhat challenging. (full bids due 25th May).</p> <p>The Board was advised that initial dialogue with local officers suggests support for a SCR/SY bid, as a means of helping schools achieve the Gatsby benchmarks. It was noted this dialogue has also considered the benefits of adopting a lead school approach.</p> <p>As Doncaster is an Opportunity Area (OA) they will receive top up funds to enable a 'like for like' offer to be available in Doncaster in terms of the support for school.</p> <p>Recognising the fluidity of the situation and ongoing discussions with partner organisations, it was agreed that a collective Careers Hub bid be developed and submitted for Barnsley, Rotherham and Sheffield, aligned to the Doncaster Opportunity Area, working closely with the overlapping ambitions and activities of other partners such as SY Futures, with the bid to be based around the proposed 'lead school cluster model'.</p> <p>Action: Karen to lead on the development of the bid</p> <p>It was noted the bid need not necessarily be LEP-led as this function can be provided by another collective body covering the same geography, for example South Yorkshire Futures</p> <p>Action: Mark / Karen to consider how to tactically develop the bid in respect of which might be the most apposite lead partner and which additional organisations might be invited to support / endorse the bid.</p> <p>RESOLVED, that the Board notes progress to date on this area of work and recognises the benefits for the region in submitting a bid to the Careers and Enterprise Company to have a Careers Hub to support local schools to achieve the Gatsby benchmarks in relation to careers and that a SY bid for a Careers Hub be developed for the 3 authorities of Barnsley, Sheffield and Rotherham</p>	<p>KC</p> <p>ML / KC</p>
7	<p><u>Advisory Membership</u></p> <p>The Board recapped past discussions around the attendance of advisory members at meetings and how to make the most use of engagements.</p>	

	<p>It was thought the matter of advisory attendees at Executive Board meetings had been discussed in general at Chief Executives and feedback on the discussion is awaited.</p> <p>Consideration was given to the merit of replicating an approach taken by other Boards whereby the advisory seats are awarded to specific sectors rather than named individuals. It was therefore suggested SEB could afford seats to the further and higher education sectors, chambers etc.</p> <p>Action: Krysia to draw up a list of proposed representative sectors (and suggested, named individuals) to be afforded advisory seats on the Board, for consideration at the next meeting</p>	KW
8	<p><u>Employment Programme Board Update</u></p> <p>The Board was provided with a verbal report regarding the work undertaken to date by the new Employment Programme Board.</p> <p>It was noted the Board has met twice, with both meetings focussed on the employment related actions of the emerging Delivery Plan and the necessary actions needed to deliver the associated outcomes of initiatives such as the Health Led Employment Trial.</p> <p>The Board has also agreed to do more work with employers, looking at how the SCR can support the growth of work experience opportunities, understanding what barriers our smaller employers face in recruiting and retaining staff and a campaign with employers to focus on the strengths of the labour market across the City Region.</p> <p>It was noted the Board is also considering how we strengthen service provision in each area to support people in finding, getting and progressing in work through supporting the Local Integration Boards.</p> <p>It was noted the next meeting will further focus on Local Integration Boards, looking at how they are emerging, capturing successes and discussing challenges to agree ways forward.</p>	
9	<p><u>Forward Plan</u></p> <p>Verbal update provided.</p> <p>It was agreed to invite representatives from SY Futures to the next meeting to provide the Board with more information regarding their activities (recognising the various instances of ambition-overlap discussed at today's meeting)</p>	

	Action: Krysia to make arrangements	KW
10	<u>Any Other Business</u> No further matters noted.	
11	<u>Date of Next Meeting</u> 24 th May, 2018, 9.00am at Broad Street West, Sheffield.	