

SCR TRANSPORT EXECUTIVE BOARD

19 NOVEMBER 2015

SHEFFIELD TOWN HALL

No.	Item	Action
1	<p><u>Welcome and Apologies</u></p> <p>Present:</p> <p><u>Board Members</u> Cllr Julie Dore, SCC - CHAIR Cllr John Ritchie, BoDC (on behalf of Cllr Ann Syrett) Diana Terris, BMBC Martin McKervey, Nabarro / LEP</p> <p>Apologies were received from Board Members Neil Taylor (BaDC) and Cllr Ann Syrett (BoDC).</p> <p><u>In Attendance / Advisory Members</u> Julie Hurley, SCR Executive Team David Allatt, SCR Executive Team Peter Dale, DMBC, David Phillips, SCC, Jonathan Brown, SCR Executive Team (for item 9.2) Craig Tyler, JAGU</p>	
2	<p><u>Minutes of the Previous Meeting</u></p> <p>The minutes of the previous meeting held on 8th October were agreed to be an accurate record.</p> <p>All actions were noted as complete.</p>	
3	<p><u>Declarations of Interest</u></p> <p>No declarations of interest relating to the business to be transacted on today's agenda were noted.</p>	
4	<p><u>Urgent Items / Announcements</u></p> <p>1. <u>Lord Adonis Visit</u> The group noted the recent visit by Lord Adonis in his capacity</p>	

	<p>as Chair of the Government’s Infrastructure Commission. It was noted that Lord Adonis introduced his team and set up the key objectives of the Commission. It was suggested that the visit indicated intent to engage further on matters of national and pan-northern significance, particularly TfN.</p> <p>2. <u>NEXUS Quality Contract (Buses)</u> The Board was advised of the decision by the Quality Contract Scheme Board to reject the application lodged by NEXUS on the grounds that the application didn’t sufficiently account for the effects of potential compensation claims.</p> <p>It was confirmed that the findings will be used to inform the South Yorkshire plans for quality contracts.</p> <p>3. <u>Network Rail – Shaw Report</u> The Board was advised that the report authored by Nicola Shaw – ‘Shaping and Financing Network Rail’ will be released for consultation shortly. However, the timescales involved will not permit the formal consideration of the response at the next meeting. It was agreed that the draft response may be circulated by email to the Board members for consideration and the final version may be signed by the Chair. The response will then be reported retrospectively at the next meeting.</p> <p>Action: Julie H to circulate the draft response.</p> <p>4. <u>Comprehensive Spending Review</u> It was noted that DfT may be subject to a 30% departmental funding cut as part of the CSR. The CSR will be reported on at the next meeting.</p> <p>5. <u>SYPTE</u> The Board was informed that Stephen Edwards has been appointed Executive Director of SYPTE.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That Cllr Dore will sign the SCR response to the Shaw Report 	<p>JH</p>
<p>5</p>	<p><u>TEB Membership</u></p> <p>The group was advised on ongoing work to determine who would be the second LEP member on the TEB. It was reported that the LEP Chair had provided a suggestion. Julie H was due to meet with the nominee to discuss this matter. The Board members stressed the importance of ensuring that all potential conflicts of interest are appropriately considered.</p> <p>Action: Julie H to progress the LEP membership</p>	<p>JH</p>

	<p>Regarding the 2nd Leader on the group, it was noted that Cllr Syrett was unfortunately, likely to be off work for some time. It was requested that clarity be sought from the Monitoring Officer regarding the position of Leader deputations on Executive Boards</p> <p>Action: Craig to discuss with the Monitoring Officer and report back to all Executive Boards</p> <p>It was noted that the S151 officer had nominated district directors of finance to each Board (Transport – David Phillips (SCCC) and Karen Henriksen (DDDC).</p> <p>It was noted that there may be some further changes with Chief Executive representation.</p> <p>Action: Craig to discuss with Neil</p> <p>Consideration was given to how many Executive Directors should be attending TEB meetings. Considering the emerging positions with the other Executive Boards it was agreed to trial 1 ED from each South Yorkshire district, and 1 ED to represent the 2 counties (considered more appropriate than non-constituent districts as the counties are the transport authorities in Derbyshire and Nottinghamshire). It was also agreed that an advisory seat on the Board should be offered to SYPTE.</p> <p>Action: Julie H / Diana to progress confirmation of the executive advisory members</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That progress will be made on Board membership as detailed above 	<p>CT</p> <p>CT</p> <p>JH / DT</p>
6	<p><u>TEB Terms of Reference</u></p> <p>The Board was presented with the draft Terms of Reference.</p> <p>It was noted that similar ToRs are being produced by all 5 Executive Boards. Once complete, these will be critiqued to ensure consistency and adherence to the overarching information contained within the SCR Constitution and Assurance Framework.</p> <p>It was noted the section on ‘voting right’ will be amended to adhere to the SCR Constitution in that individual Executive Board members do not have voting rights. Resolutions made by the Board must be unanimous and if this situation can’t be reached, a recommendation must be escalated to the</p>	

	<p>Combined Authority, as the primary arbiter.</p> <p>It was noted that the final ToR will also provide clarity around other procedural issues such as quoracy.</p> <p>Members additional comments on the draft noted:</p> <ul style="list-style-type: none"> • The concept of ‘HS3’ is now contained within ‘Northern Powerhouse Rail’ • Reference needs to be made to the SEP and SCRIP, as the strategies the SCR ultimately aims to deliver. • The National Infrastructure Commission should added to the list of External Projects <p>Action: David to update the draft ToR as per the discussion</p>	DA
7	<p><u>TEB Forward Plan</u></p> <p>The Board was presented with the current TEB Forward Plan. It was noted that this now features reference to ‘transport-related’ projects being led by other Boards, particularly the Infrastructure Board.</p> <p>It was noted that the draft 2016/17 PTE budget will be tabled at the next meeting for consideration ahead of its formal presentation to the Combined Authority.</p> <p>It was agreed that future TEB agendas should be prioritised to ensure appropriate time is available for matters that require decisions.</p> <p>The Chair suggested the need for an annual TEB outcomes report that will in part detail where transport related consultations have been undertaken and what was the outcome. This was agreed.</p> <p>RESOLVED</p> <ul style="list-style-type: none"> • That the Board note the contents of the Forward Plan 	
8	<p><u>TEB Business Plan</u></p> <p>A report was provided to present the draft TEB Business Plan intended for submission to the Combined Authority for endorsement.</p> <p>It was noted that each of the Sheffield City Region Executive Boards has been asked to prepare a Business Plan that sets out the objectives for the current financial year and looking forward to the next five years.</p>	

	<p>The paper outlined a number of future commissions that will help deliver the SCR Business Plan and the TEB was asked to consider and agree these in principle, prior to any formal tendering process taking place.</p> <p>It was noted that new sections have been added to the draft Business Plan since its presentation at the October meeting which cover:</p> <ul style="list-style-type: none"> • More detailed milestones • Emerging issues and ‘new’ requests for work • Potential future Commissions <p>The Board asked that Julie ensure LA Exec Directors are engaged in relation to any work on devising future Commissions.</p> <p>Action: Julie H to engage Executive Directors as requested.</p> <p>It was noted that the existing Commissions have been transferred from the PTE to the new SCR Transport Hub.</p> <p>It was suggested that the Business Plan needs to present a clearer relationship between the projects and the overarching strategy (SEP, SCRIP, Transport Strategy) they are being undertaken to help deliver. It was noted that each intended action is tied to a specific Transport Strategy policy area and these will be linked to the SEP in due course. Members were asked to noted that the information presented only relates to 2015/16 projects (largely carried over from the PTE) and work is underway to devise the plan for 2016/17.</p> <p>It was suggested that rail connectivity to RHADS should be added to the list of future Commissions.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the Board approves the draft TEB Business Plan for submission to the SCR Combined Authority on 7 December 2015. • That the Board endorses the anticipated future commissions to assist with the delivery of the SCR Business Plan (as set out in section 3.9 of the main report). • That 2016/17 TEB Business Plan will be considered at the next meeting 	<p>JH</p>
<p>9</p>	<p><u>External Projects</u></p> <p>9.1 <u>Transport for the North</u></p>	

	<p>A paper was presented to provide an update to the Transport Executive Board (TEB) on the progress of the Transport for the North project.</p> <p>It was noted that an independent Chair was due to be appointed in due course.</p> <p>Concerns were noted at the lack of, or untimely nature of communications coming out of TfN which is resulting in confusion and inappropriately short timeframes for responses to requests for information. An expectation was noted that this situation will improve as TfN becomes better resourced and moves from partnership to executive arrangements.</p> <p>Action: Martin, Julie H and Cllr Dore to meet to discuss whether communications issues need to be formally raised with the TfN Board</p> <p>It was noted that a means of providing officers with important TfN information is in development.</p> <p>It was agreed that David Brown (TfN Chief Executive) should be invited to the next TEB meeting to discuss matters in more detail.</p> <p>Action: Julie H to invite</p> <p>RESOLVED, that the Board:</p> <ul style="list-style-type: none"> • Note the progress being made on Transport for the North since the launch of the Northern Transport Strategy in March 2015. • Note the role that Sheffield City Region (SCR) is playing in shaping long term strategic transport investment within the Transport for the North partnership. • Note the fast pace of the TfN work programme to meet the timescales associated with the production of the Autumn TfN update report, input for the Spending Review and the March Northern Transport Strategy Interim Report. • Note the update and SCR position for each of the TfN workstreams (as set out in Appendix B of the report). • Endorse the continuing active engagement in all the TfN workstreams to maximise the benefit to the SCR in the future • Note the process to be put in place to keep SCR partners <p>9.2 <u>Rail North</u></p>	<p>MM, JH, JD</p> <p>JH</p>
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A paper was presented to provide the Board with an update on the current position with Rail North, the Local Transport Authority owned company seeking better rail services in the North.

It was noted that to-date, Rail North has mainly focussed on the specification and management of the Northern and TransPennine Express Franchises due to start in April 2016 and reported that announcements on the successful franchise bidders are expected in December.

Members were advised that the announcement may be contentious, given the prolonged campaign by the RMT Union which is opposed to possible Driver Controlled Operation of trains which whilst not mandated in the franchise is something that is expected to be commented on by potential franchisees.

Members were reminded that all 29 Rail North Member Authorities, including the SCR Combined Authority, will need to formally agree to enter into a Members Agreement with Rail North. This defines the way that Rail North will interact with its members, and how it will be funded. It was noted this agreement has been subject to extensive consultation and SCR comments have been addressed. There is however an outstanding issue with continuation of Strategic Rail Grant which is paid to SYPT, and which is the likely local funding source for Rail North. Government officials have confirmed continuation of grant verbally, but not yet in writing.

It was noted that Fares policy will be a key area for the Partnership. At the time of issue of the Invitations to Tender for the Northern and TransPennine Express franchises in February 2015, Government policy was that the overall level of regulated fares would not increase by greater than 1% above RPI, although individual fares could be increased by up to RPI+3% provided the overall increase did not exceed RPI+1%. Current Government policy is for increases not to exceed RPI, with no flexibility for the foreseeable future. Members noted the potential to discuss whether an above RPI increase in fares should be lobbied for on the basis that this would represent value for money and an improved service for commuters.

RESOLVED

- **That the Board note the contents of the paper**

9.3 Midland Main Line

It was noted that representatives from Network Rail have been invited to attend the next Executive Board meeting to discuss revised plans for the Midland Main Line.

10	<p><u>Devolution Deal Update and Progress</u></p> <p>The Board was advised that a plan has now been devised for public and stakeholder consultation on the Devolution Deal. A number of strands leads have been appointed.</p>	
11	<p><u>Minutes of Committees</u></p> <p>11.1 <u>Infrastructure Executive Board</u> The minutes of the meeting held on 9th October were presented for information.</p> <p>11.2 <u>Transport Committee</u> The minutes of the meeting held on 12th October were provided for information.</p>	
12	<p><u>Actions and resolutions</u></p> <p>Actions and resolutions were agreed</p>	
13	<p><u>Date of Next Meeting</u></p> <p>14th January, 2.00pm at Sheffield Town Hall</p>	