

Education, Skills and Employability Board

Action Log from 26 October 2022



Open and Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
26/10/2022	43	Local Skills - Labour Market Information Report Minute: ACTION: Councillor Ball offered to share work from Doncaster MBC on skills resilience and talent innovation with the Board.	Cllr Lani-Mae Ball	Shared by email with Board on 28/11	Closed
26/10/2022	43	Local Skills - Labour Market Information Report Minute: Angela Foulkes proposed combining the work of the SAN and the Skills Accelerator Board, and to report their work to the MCA Education, Skills and Employability Board. The Board welcomed this approach, with the intention that this combined group would deliver priority areas of research, work with employers to identify gaps in skills provision, and produce recommendations. ACTION: Angela Foulkes to share a brief with the Board on combining these two groups.	Angela Foulkes	Shared by email with Board on 15/11	Closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
26/10/2022	43	<p>Local Skills - Labour Market Information Report</p> <p>Minute:</p> <p>ACTION: A standing agenda item for SAN updates to be added to future agendas.</p>	Dem Services	Added to agendas from 12/12 onwards	Closed
26/10/2022	43	<p>Local Skills - Labour Market Information Report</p> <p>Minute:</p> <p>ACTION: Angela Foulkes to share the Green Skills and Jobs Report with the Board.</p>	Angela Foulkes	Shared by email with Board on 15/11	Closed
26/10/2022	43	<p>Local Skills - Labour Market Information Report</p> <p>Minute:</p> <p>ACTION: Local Skills Labour Market Information report to be published on the MCA Website.</p>	Dem Services	<p>Published on 08/11</p> <p>https://southyorkshire-ca.gov.uk/Explore_South-Yorkshire-LMI</p>	Closed
26/10/2022	44	<p>Programme Performance</p> <p>Minute:</p> <p>ACTION: Assistant Director Procurement, Contracts & Programme Controls to provide more detail on local performance in the updated reporting cycle.</p>	Sue Sykes	To be covered in 12/12 meeting.	ongoing
26/10/2022	45	<p>Skills Strategy Update</p> <p>Minute:</p>	Roger Wilde		ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
		ACTION: Senior Development Manager to extend invitations to workshops to Board members.			
26/10/2022	48	Adult Education Budget Policy Update Minute: ACTION: Assistant Director Procurement, Contracts & Programme Controls to circulate agreed decisions on changes to the AEB outside of Board meetings.	Sue Sykes	To be covered in 12/12 meeting.	ongoing

Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
29/06/2022	23	Skills Bootcamps Minute: A Foulkes offered to pass on learning from the Yorkshire and Humber Digital Skills Bootcamp which has already been commissioned. ACTION A Foulkes: share Digital Skills Bootcamp learning with R Wilde.	A Foulkes	A Foulkes and A Hartley (Executive Director Commercial & Operations at Sheffield College) have spoken with Roger Wilde about Bootcamps in July/August.	closed
20/07/2022	35	Any Other Business The Board requested an update on the progress of the Skills Strategy.	J Dillon	To be covered at 26/10 meeting.	closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
		ACTION: The Corporate Director of Business and Skills agreed to arrange for the Board to be updated on the progress of the Skills Strategy.			
29/06/2022	21	<p>Adult Education Budget - 2022/23 Grant Provider Commissioning Update and Reallocations Process</p> <p>Minute:</p> <p>ACTION J Dillon and H George: convene a meeting of the partners within 2 weeks, with a view to reconvening the Board as soon as possible afterward.</p>	J Dillon	New meeting is being organised	Closed
	25	<p>Apprenticeship Hub Proposal</p> <p>ACTION H George: ensure that Officers from Local Authorities are involved in bringing together this work.</p>	H George		Closed
	29	<p>Any Other Business</p> <p>Minute: Councillor Martin Smith asked what arrangements could be made for supporting members with considering restricted items in order to avoid disagreements.</p> <p>ACTION: process for issuing restricted items and support for members on restricted items to be reviewed.</p>		training was provided to Members directly after the meeting with regard to accessing restricted papers.	Closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
08/03/2022	9	<p>Adult Education Budget Procurement for 22/23 academic year – Verbal</p> <p>Minute: H George provided the Board with a commercial in confidence presentation on the Adult Education Budget (AEB) procurement for the 2022/23 academic year.</p> <p>In response to a query from Councillor Turpin regarding land-based courses, H George said that she would be happy to discuss this element further with Councillor Turpin outside of today's meeting.</p>	R Wilde	<p>H George has delegated this action to R Wilde.</p> <p>R Wilde has included a deeper dive into the supply and demand for local Green skills including Land based courses within the SAN MOU activity which is part of the agenda item 14 SAN update on the 29th June.</p>	Closed