

**South Yorkshire Mayoral Combined Authority  
Officer Scheme of Delegation  
Record of Officer Decision Form**

**(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)**

Please send this completed form to: [SYMCAMeetings@southyorkshire-ca.gov.uk](mailto:SYMCAMeetings@southyorkshire-ca.gov.uk)

1	Subject of decision/report title:	Progression of Rotherham East Cycle and Bus Priority Package from Strategic Outline Business Case to Outline Business Case and release of development funding of £2.29m
2	Decision Date:	21/11/2023
3	Background/reason for decision/purpose of report:	<p>In March 2023 the MCA board approved the revised Assurance Framework. The revised Assurance Framework provides for a one-stop governance process. This change was designed to improve the pace at which schemes can be developed and delivered. Strategic Business Cases are undertaken within authorities with Outline Business Cases undertaken at MCA Board level.</p> <p>The Framework allows for schemes that are accepted into the programme to access development funding. Development funding is a key component in supporting the development of quality schemes at pace and is distributed on conclusion of the Strategic Business Case. Accordingly, there was an unintended discrepancy where the intention for a one-stop process was undercut by the need to seek separate approvals for development funding release and OBC approvals.</p> <p>Therefore, in July 2023 the MCA board granted approval to delegate authority to the Head of Paid Service in consultation with Portfolio Leaders and the Section 73 and Monitoring Officer to approve the release of development cost funding in line with the Assurance Framework to enable schemes to progress as efficiently as possible.</p>
4	Options considered:	1. Approve the recommendation

		2. Reject the recommendation
5	Decision:	Option 1 – Approve the recommendation
6	Background documents:	Delegated Authority Approvals paper
7	Type of decision Key/Non-Key:	Key
8	Officer making decision: (Director or Statutory Officer)	Steve Davenport, Monitoring Officer
9	Contact details (telephone number or email):	Sue Sykes, Assistant Director, FMR – <a href="mailto:sue.sykes@southyorkshire-ca.gov.uk">sue.sykes@southyorkshire-ca.gov.uk</a>
10	Does the decision maker have a conflict of interest?	No
11	Consultations (where appropriate):	
	i. If over £250k have you consulted Portfolio Lead Member?	i. Yes
	ii. Other	ii. Discussions for this project has continued with the board during project development
12	Any Legal, Financial, or Equality Implications considered:	The project is presented with a proposed funding source
13	Have Finance Team confirmed budget availability	Yes
14	Signature (Stat Officer or Director) and Date:	Steve Davenport, Monitoring Officer

<b>For Democratic Services Team use only:</b>	
<b>Date received by Governance Team:</b>	<b>21/11/23</b>
<b>Processed by:</b>	<b>Sarah Pugh, Democratic Services Officer</b>
<b>Dem Services Ref No:</b>	<b>2023-87</b>