

**South Yorkshire Mayoral Combined Authority
Officer Scheme of Delegation
Record of Officer Decision Form**



(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)

Please send this completed form to: SYMCAMeetings@southyorkshire-ca.gov.uk

1	Subject of decision/report title:	Appoint Sandra Fryer to deliver Net Zero Programme Support
2	Decision Date:	12.02.24
3	Background/reason for decision/purpose of report:	The ED Policy and Strategic Development has identified resource requirement for the Sustainability team. An open recruitment process to recruit an individual was undertaken via a recruitment agency with shortlisting and interviews undertaken by the Executive Director. Sandra Fryer was selected as the preferred candidate.
4	Options considered:	Temporary HR recruitment
5	Decision:	Approve the appointment of Sandra Fryer to provide Net Zero programme support at an estimated cost of £51,240.
6	Background documents:	
7	Type of decision Key/Non-Key:	Non-Key
8	Officer making decision: (Director or Statutory Officer)	Clare Monaghan
9	Contact details (telephone number or email):	Clare.monaghan@southyorkshire-ca.gov.uk
10	Does the decision maker have a conflict of interest?	No
11	Consultations (where appropriate):	N/A
12	Any Legal, Financial, or Equality Implications considered:	None specifically arising from this report
13	Have Finance Team confirmed	Yes

	budget availability	An underspend equivalent to the cost of this contract, £51,240, will be maintained on the pay budgets -BUDGET CODE REDACTED-
14	Signature (Stat Officer or Director) and Date:	-SIGNATURE REDACTED-

For Democratic Services Team use only:	
Date received by Governance Team:	08/04/2024
Processed by:	Ellen Hinsley
Dem Services Ref No:	2024-030