

**South Yorkshire Mayoral Combined Authority**  
**Officer Scheme of Delegation**  
**Record of Officer Decision Form**

**(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)**

Please send this completed form to: [SYMCAMeetings@southyorkshire-ca.gov.uk](mailto:SYMCAMeetings@southyorkshire-ca.gov.uk)

1	Subject of decision/report title:	Approval to instruct Rotherham Metropolitan Borough Council (RMBC) to undertake trial holes at various sites as part of the Bus Lane Review Implementation project.
2	Decision Date:	28 <sup>th</sup> January 2025
3	Background/reason for decision/purpose of report:	<p>A series of interventions are being developed as part of the CRSTS Bus Lane Review Implementation project. These interventions include modifications to existing bus lanes and other measures.</p> <p>It is necessary to verify the position of buried service plant and determine ground conditions as part of the design of these interventions.</p> <p>Quotations have been sought to undertake these works. Rotherham Metropolitan Borough Council Highways Delivery Team have provided a quotation of £2,591.99/day to undertake this work (including road space permit applications), and have estimated the duration of the works to be 20 days. The total value of the quotation is thus £51,839.80.</p> <p>Amey have also provided a quotation of £52,519.06, which does not include road space permit applications.</p> <p>The addition of 10% contingency to the RMBC quotation results in a figure of £57,023.78.</p> <p>RMBC are in the best position to carry out this work on their own highways, especially given their experience of using the RMBC road space permitting system.</p>
4	Options considered:	The option of procuring the work via other contractors has been considered but not developed further as market interest in this sort of small scale work is considered to be minimal.
5	Decision:	To instruct RMBC to undertake the trial holes to a maximum amount of £57,023.78.
6	Background documents:	Quotation from RMBC dated 21/01/25.
7	Type of decision Key/Non-Key:	Non-Key.
8	Officer making decision: (Director or Statutory Officer)	Melanie Corcoran Executive Director of Transport
9	Contact details (telephone number or email):	<a href="mailto:Melanie.Corcoran@southyorkshire-ca.gov.uk">Melanie.Corcoran@southyorkshire-ca.gov.uk</a>

10	Does the decision maker have a conflict of interest?	
11	Consultations (where appropriate):	N/A
12	Any Legal, Financial, or Equality Implications considered:	N/A
13	Have Finance Team confirmed budget availability	Yes <b>Budget code: REDACTED</b>
14	Signature (Stat Officer or Director) and Date:	<b>SIGNATURE REDACTED</b> <b>Melanie Corcoran</b> <b>Executive Director of Transport</b>  28 January 2025

<b>For Democratic Services Team use only:</b>	
<b>Date received by Governance Team:</b>	<b>29/01/2025</b>
<b>Processed by:</b>	<b>Sarah Pugh, Democratic Services and Scrutiny Manager</b>
<b>Dem Services Ref No:</b>	<b>2025-017</b>