

Overview and Scrutiny Committee

Action Log from 19 January 2023



Open and Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
21/09/23	99 (i)	Review of latest Forward Plan of Key Decisions Executive Director of Transport to bring a report to the Committee for consideration once a decision was made on whether to infill or restore the tunnel under Woodbourne Road and Parkway Avenue.	Pat Beijer	Update was given at 14/12/23 meeting that: "it was noted that a follow up inspection had been requested from Sheffield City Council, and that it was expected a contractor would be appointed before the end of this financial year." Decision is now due to be taken in April 2024.	Ongoing
14/12/2023	116	Tram Mobilisation A question was raised around safety for road users around tram tracks, and the renewal of and maintenance of tracks. A response was given that the operating company would continue to be responsible for maintenance, and that this is divided between them and Highways England. ACTION: Executive Director Public Transport to look into issue raised on road	Pat Beijer	Pat Beijer to provide a verbal update to the 14 March meeting.	Ongoing

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		maintenance and concrete repairs on the tram tracks in the Hillsborough ward.			
Informal Committee briefing 06/02	N/A	<p>Community Transport</p> <ol style="list-style-type: none"> 1. Look in to undertaking consultation with users of community transport, extend to those who do not use it to understand why. Understanding perceptions that this is only a service for the elderly and disabled. 2. Looking in to why demand is low for CT and how it can be addressed 3. It would be useful to see any passenger surveys available to gauge feedback from users of the services, whether through SYMCA, the operators or voluntary sector groups. 4. Look in to compiling 1 pager of information on CT for circulation by Councillors 5. Circulate information on hire of CT Minibuses 6. prepare and share a marketing/comms plan with the CT operators as part of their business planning activity 	Tim Taylor	<ol style="list-style-type: none"> 1. We have requested that some form of user (and non-user) engagement be included in the Community Transport Business Plan for 2024/25 (first draft of which was shared with SYMCA on 05 February). This is still in development and is hoped to be approved by SYMCA in March 2024. 2. Linked to the point above, and also requested to be included in the Community Transport Business Plan, we have requested a more detailed marketing and communications plan for 2024/25 to demonstrate how CT operators plan to engage with potential passengers and increase patronage. 3. We will be happy to share outputs of the user engagement outlined in point 1 when available 	Ongoing

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				<p>(subject to approval to do so by the CT operators).</p> <p>4. A one page summary should be an output of the marketing and communications plan.</p> <p>5. I will look to gather private hire details and share with OSC members when available.</p> <p>6. As described in point 2 above, we have asked that a marketing and communications plan be included in the draft CT Business Plan for MCA to approve.</p>	

Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
14/12/2023	112	<p>Committee Work plan</p> <p>ACTION: Scrutiny Officer - The Committee asked that the following items be added to the Workplan:</p> <ul style="list-style-type: none"> • The Mayor's Safe Place to Sleep programme, • Local Nature Recovery Strategy. 	Sarah Pugh		Completed.

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	115	<p>Active Travel</p> <p>ACTION: Active Travel Programme Director to circulate slides used to members.</p>	Nicola Marshall		Completed.
	116	<p>Tram Mobilisation</p> <p>ACTION: Executive Director Public Transport to look up how much road surface the MCA is responsible for maintaining around tram tracks.</p>	Pat Beijer	<p>Executive Director of Transport Pat Beijer has passed on the following: “Supertram Maintenance Area” means the Highway covered by the 18-inch rule (as the same is defined in section 28 of the Tramways Act 1870) together with the areas hatched red on the Supertram Maintenance GIS layer.</p> <p>The road maintenance area for tram is defined as 18" either side of the rail embedded within the road, and the bit in between the rails.</p>	Completed.
	117	<p>Mayoral Scrutiny</p> <p>ACTION: Scrutiny Officer to add Bus Franchising to the Committee Workplan.</p>	Sarah Pugh		Completed.
14/12/2023	117	Mayoral Scrutiny	Mayor Oliver Coppard	Update provided to the committee via email on 25/01.	Completed.

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		Cllr Huggan also asked whether there are any bus services paid for by the MCA which operators have been failing to run. The Mayor responded that he hoped this would not be the case, but that he would seek to find out any instances. ACTION: Mayor Oliver Coppard to find information on any tendered services not being delivered by operators.		Appended to March Committee papers.	
19/01/23	57	South Yorkshire Renewal Fund ACTION: The Corporate Director Policy to attend a future meeting to discuss how success will be measured using the Outcomes Framework and key metrics.	Felix Kumi-Ampofo	Monitoring of corporate metrics is a key theme addressed in the newly published Scrutiny Protocol, and actions around this ambition have been committed to in the Chair's Annual Report. to be addressed in end of year committee report, due at March Committee meeting.	Completed.
19/01/23	57	South Yorkshire Renewal Fund ACTION: The Executive Director of Finance & Investment to provide the Committee with regular updates on the South Yorkshire Renewal Fund and the projects coming forward	Gareth Sutton	As part of delivery of Committee recommendations and the Scrutiny Protocol, committee induction will include updates on South Yorkshire Renewal Fund, and regular updates on corporate metrics.	Completed.