

Audit, Standards and Risk Committee

Proposed Work Plan 2024/25

Date	Agenda Item
17 th July 2024	<p><u>Substantive items</u> Appointment of Chair and Vice-chair Final Annual Governance Statement ToR Review including Work Plan for 24/25 IA Annual Report/Head of Audit Opinion (inc 23/24 final position) Draft 23/24 Accounts</p> <p><u>Standing items</u> Health and Safety Update/Report (periods 1st Oct to 31st Dec & 1st Jan to 31st March) Internal Audit Plan Progress Report Internal Audit Reports – Governance, others tbc Transport Risk Working Group Update Risk Monitoring Report Governance Improvement Plan 24/25 Update Breach of Controls Report Issues for Escalation</p>
24 th September 2024	<p><u>Substantive items</u> tbc</p> <p><u>Standing items</u> Health and Safety Update/Report (31st Mar to 30th June) Internal Audit Plan Progress Report Internal Audit Reports – TBC Transport Risk Working Group Update Risk Monitoring Report Governance Improvement Plan 2023/24 Update Breach of Controls Report Work Plan 24/25 (Chronologically) Issues for Escalation</p>
26 th November 2024	<p><u>Substantive items</u> Annual Governance Review Process Mid-year Treasury Management Strategy report Assurance Framework</p> <p><u>Standing items</u> Health and Safety Update/Report (1st July to 30th Sept) Internal Audit Plan Progress Report Internal Audit Reports TBC Transport Risk Working Group Update Risk Monitoring Report</p>

	<p>Governance Improvement Plan 24/25 Update Breach of Controls Report Work Plan 24/25 (Chronologically) Issues for Escalation</p>
4 th February 2025	<p><u>Substantive items</u></p> <p><u>Standing items</u> Health and Safety Update/Report (1st Oct – 31st Dec) Internal Audit Plan Progress Report (inc outcome of Annual Service Review Meeting) Internal Audit Reports – TBC Internal Audit Recommendations 24/25 Tracker (RSM) Transport Risk Working Group Update Risk Monitoring Report Governance Improvement Plan 24/25 Update Breach of Controls Report Work Plan 24/25 (Chronologically) Issues for Escalation</p>
18 th March 2025	<p><u>Substantive items</u></p> <p>Findings of the Annual Governance Review 24/25 Code of Corporate Governance Review Internal Audit Plan/Internal audit strategy 24/25 Internal Audit Annual Performance Report Committee Effectiveness Findings/Draft ASRC Annual Report Draft Annual Governance Statement and Governance Improvement Plan 2024/25 Final Accounts External Auditor's Annual Audit and Inspection Letter Treasury Management Strategy</p> <p><u>Standing Items</u> Health and Safety Update/Report (1st Oct – 31st Dec) Internal Audit Plan Progress Report Internal Audit Reports TBC Transport Risk Working Group Update Risk Monitoring Report Governance Improvement Plan 24/25 Update Breach of Controls Report Work Plan 24/25 (Chronologically) Issues for Escalation</p>